



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Meeting of the Board of Fire Commissioners

June 9, 2022

At 1802 hours Commissioner Harry Miller called the meeting to order. Attending remotely: Commissioners Miller and Gerald Bickett, Fire Chief Gregory, and Deputy Chief Slater. Present at Station 17-1: District Secretary Helen Heywood-Mang. Commissioner Diana McMaster was excused.

Agenda: Motion by Commissioner Bickett and seconded to approve the agenda was carried unanimously.

Minutes: The minutes of May 12, 2022, were approved by signature.

FIREFIGHTERS ASSOCIATION REPORT

Monthly meeting – Discussion held.

Cadet Program: Discussion held. The fire commissioners continue to support the program.

OLD BUSINESS

Facilities – Commissioner Miller, POC

A general discussion was held.

Public Relations - All

A general discussion was held.

Policy Review – Chief's Choice – All

Motion by Commissioner Bickett and seconded to approve policies: 3.4.1 Privately-Owned Vehicles (Rev 2), 3.6 Emergency Medical Services (Rev 1), 3.6.1 EMS Records (Rev 1), and 3.6.9 Quality Improvement were carried unanimously.

Facility Access/Security – All

Continued to next meeting.

Community Preparedness – All

Continued to next meeting.

NEW BUSINESS

Open Public Meetings – All

The Governor will be rescinding Proclamation 20-28 which affects Open Public Meetings effective June 1 to allow in-person meetings. However, the Covid Declaration of Emergency remains in effect. The 2022 legislature modified the Open Public Meetings Act by ESHB 1329.

The Board of Fire Commissioners finds that Covid remains circulating within the community at large and the state remains in a Covid declaration of emergency. In-person meetings at Station 17-1 can safely be held with department members and the public while observing social distancing and mask-wearing according to Policy 6.7 Appendix A – Safe Work Plan (Rev 5).

Remote access is encouraged but not required. Information for remote access to the board meetings is available at baldhillsfire.org. Meetings will be held fully or partially remote when the size of our physical facility becomes too small to accommodate persons safely.

According to the law (ESHB 1329), Board members may attend any open public meeting remotely. The Board extends this remote access to the department staff however, according to Policy 1.6.2 Open Public Meetings a member of the staff is required to be located at Station 17-1 to assist the public who arrive at the station to attend remotely.

DISTRICT SECRETARY'S REPORT

None

FINANCIAL REPORT – *Balances as of May 31, 2022*

- State of the Petty Cash Account (\$1,250 max): \$1,220.00
- Expense Fund (#6770) \$792,080.42

Approval of Vouchers #220601001 thru #220601016 **Total \$22,381.46**

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$11,429.57

Payroll Taxes: \$3,870.44

Retirement: \$2,067.14

Motion by Commissioner Bickett and seconded to approve the vouchers and electronic funds transfers was carried and the documents signed.

- Reserve Fund (#6773) \$113,395.53
- Suppression Apparatus Fund (#6775) \$89,856.12
- Land and Facilities Fund (#6776) \$15,664.55
- Equipment Replacement (#6777) \$117,599.82

CHIEFS' REPORTS: Oral reports regarding administration, membership, EMS, training, wildland, facilities, apparatus, and equipment, and responses were given by the chiefs.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING REPORT – General discussion

PUBLIC COMMENT: None

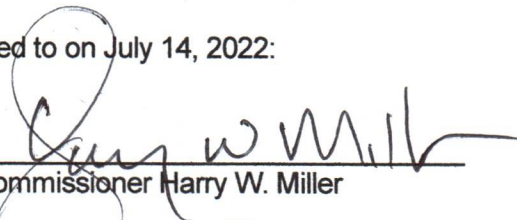
GOOD OF THE ORDER: None


LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary
Approved invoice re services rendered to Lt. Hardesty.

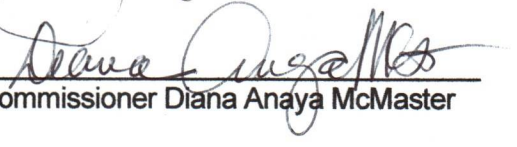
ADJOURNED: Motion by Commissioner Bickett and seconded to adjourn the meeting was carried.
The meeting was adjourned at 1854 hours.

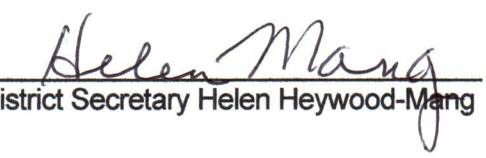
The next Regular District Meeting is scheduled for Thursday, July 14, 2022, at 1800 hours.
Thurston County Fire Commissioners Association meeting is scheduled for Tuesday, June 21, 2022,
at 1800 hours.

Attested to on July 14, 2022:

By: 
Commissioner Harry W. Miller

By: 
Commissioner Gerald L. Bickett

By: 
Commissioner Diana Anaya McMaster

By: 
District Secretary Helen Heywood-Mang