



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Meeting of the Board of Fire Commissioners

July 14, 2022

At 1800 hours Commissioner Harry Miller called the meeting to order. Attending remotely: Commissioners Miller, Gerald Bickett, and McMaster, and Deputy Chief Slater. Present at Station 17-1: Fire Chief Mark Gregory and District Secretary Helen Heywood-Mang.

Agenda: Motion by Commissioner McMaster and seconded to approve the agenda was carried unanimously.

Minutes: The minutes of June 9, 2022, were approved by signature.

FIREFIGHTERS ASSOCIATION REPORT

Monthly meeting – Discussion held.

Cadet Program: Discussion held. The fire commissioners continue to support the program.

OLD BUSINESS

Facilities – Commissioner Miller, POC
A general discussion was held.

Public Relations - All
A general discussion was held.

Policy Review – Chief's Choice – All
None

Facility Access/Security – All
No action. Remove from future agendas.

Community Preparedness – All
Continued to next meeting.

NEW BUSINESS

BLS Funding Amendment No. 2 (Pertains to OTEP funding) - All

The amendment is approved and signed by the board chairman.

Bid Opening – Pumper - All

Two bids were received. Fire Chief Gregory opened the bid packages and provided some brief information. A committee will be created to review them and the fire chief will report to the board the recommendation.

Amend benefits for staff – Holidays – to conform with Federal and State Holidays

Discussion held.

The Board recognizes that the observance of holidays by Federal and/or Washington state may change to add or move the holidays. Rather than amending a list of holidays in a contract or agreement it is more efficient to simply refer to and recognize the list of holidays in any given year.

Motion by Commissioner McMaster and seconded to amend existing chiefs' employment contracts and district secretary's agreement re benefits by striking the listed names of holidays and inserting that employed staff shall receive paid leave for all recognized and observed holidays by the Federal government and/or Washington state in any given year.

Additionally, employed staff shall receive paid leave pursuant to any Federal and/or Washington state laws i.e., (RCW 1.16.050 "floating" holiday) was carried unanimously.

When any of the holidays falls on a regularly scheduled day off, the holiday will be observed on the day before or after as determined by the federal government and/or Washington state observance or as approved by the Fire Chief remains in effect.

DISTRICT SECRETARY'S REPORT

Board Declaration to Void Outstanding Warrants – Signed by all the commissioners.

- Reminder to Board to complete Open Public Meetings and Public Records training

FINANCIAL REPORT – *Balances as of June 30, 2022*

- State of the Petty Cash Account (\$1,250 max): \$1,200.00
- Expense Fund (#6770) \$790,533.72

Approval of Vouchers #220701001 thru #220701021 **Total** \$26,241.61

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$11,395.77

Payroll Taxes: \$6,244.21

Retirement: \$2,086.76

Motion by Commissioner Bickett and seconded to approve the vouchers and electronic funds transfers was carried and the documents signed.

- Reserve Fund (#6773) \$113,496.49

- Suppression Apparatus Fund (#6775) \$89,936.13
- Land and Facilities Fund (#6776) \$15,678.50
- Equipment Replacement (#6777) \$117,704.52

CHIEFS' REPORTS: Oral reports regarding administration, membership, EMS, training, wildland, facilities, apparatus, and equipment, and responses were given by the chiefs.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING REPORT – General discussion

PUBLIC COMMENT: None

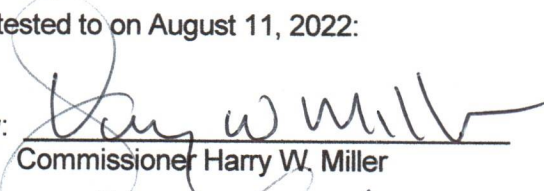
GOOD OF THE ORDER: None

LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary
Approved invoice re services rendered to Lt. Hardesty - Wrists

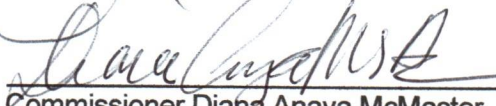
ADJOURNED: Motion by Commissioner Bickett and seconded to adjourn the meeting was carried. The meeting was adjourned at 1914 hours.

The next Regular District Meeting is scheduled for Thursday, August 11, 2022, at 1800 hours. Thurston County Fire Commissioners Association meeting is scheduled for Tuesday, July 19, 2022, at 1800 hours.

Attested to on August 11, 2022:

By: 
Commissioner Harry W. Miller

By: 
Commissioner Gerald L. Bickett

By: 
Commissioner Diana Anaya McMaster

By: 
District Secretary Helen Heywood-Mang