



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Meeting of the Board of Fire Commissioners

August 11, 2022

At 1802 hours Commissioner Harry Miller called the meeting to order. Attending remotely: Commissioners Miller, Gerald Bickett, McMaster, and Fire Chief Mark Gregory. Present at Station 17-1: Deputy Chief Steven Slater and District Secretary Helen Heywood-Mang.

Agenda: The motion by Commissioner Bickett and seconded to approve the agenda was carried unanimously.

Minutes: The minutes of July 14, 2022, were approved by signature.

FIREFIGHTERS ASSOCIATION REPORT

Monthly meeting – Discussion held.

Cadet Program: Discussion held. The fire commissioners continue to support the program.

OLD BUSINESS

Facilities – Commissioner Miller, POC

Commissioner Miller reported on repairs and organization projects for Station 17-2 and the door for the Conex has been located. A general discussion was held.

Public Relations - All

A general discussion was held.

Policy Review – Chief's Choice – All

None

Community Preparedness – All

Information regarding the availability of emergency access to fuel resources is ongoing.

NEW BUSINESS

Fire Chief Evaluation - All

Deferred to the September meeting.

Meeting Minutes – August 11, 2022

Report on Lieutenant's Meeting – Requested by Commissioner McMaster

A general discussion was held.

Power Gurney Purchase – All

A general discussion was held. The Lieutenants are in favor and recommend the purchase of the Stryker power gurney and load system. The Commissioners indicated a willingness to approve the purchase, but the exact method for the purchase is to be determined.

DISTRICT SECRETARY'S REPORT

- Reminder to Board to complete Open Public Meetings and Public Records training

FINANCIAL REPORT – *Balances as of July 31, 2022*

- State of the Petty Cash Account (\$1,250 max): \$1,250.00
- Expense Fund (#6770) \$749,404.31

Approval of Vouchers #220801001 thru #220801018 **Total** \$31,550.34

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$11,043.54

Payroll Taxes: \$3,745.51

Retirement: \$2,003.05

Motion by Commissioner Bickett and seconded to approve the vouchers and electronic funds transfers were carried and the documents signed.

- Reserve Fund (#6773) \$113,584.67
- Suppression Apparatus Fund (#6775) \$90,006.00
- Land and Facilities Fund (#6776) \$15,690.68
- Equipment Replacement (#6777) \$117,795.97

CHIEFS' REPORTS: Oral reports regarding administration, membership, EMS, training, wildland, facilities, apparatus, and equipment, and responses were given by the chiefs.

Fire Chief Gregory reported that an apparatus committee reviewed the two pumper bids received by the competitively sealed bid process and the recommendation was presented to and approved by our District Officers unanimously.

It is recommended that the Board accept the bid from General Fire and Rosenbauer Fire Apparatus of \$379,896.00 for one Rosenbauer Pumper, complete with Freightliner chassis per our combined specifications. Motion by Commissioner Bickett and seconded to accept the bid from General Fire and Rosenbauer Fire Apparatus and purchase the pumper was carried unanimously.

The fire chief is to proceed accordingly.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING REPORT – General discussion

PUBLIC COMMENT: None

GOOD OF THE ORDER: None

LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary

Approved invoice for reimbursement of pre-hire physicals for Gagnon, Ruiz, and Torrey.
Approved Report of Accident regarding Edwards.

ADJOURNED: Motion by Commissioner Bickett and seconded to adjourn the meeting was carried. The meeting was adjourned at 1945 hours.

The next Regular District Meeting is scheduled for Thursday, September 8, 2022, at 1800 hours. Thurston County Fire Commissioners Association meeting is scheduled for Tuesday, August 16, 2022, at 1800 hours.

Attested to on September 8, 2022:

By: _____
Commissioner Harry W. Miller

By:  _____
Commissioner Gerald L. Bickett

By:  _____
Commissioner Diana Ahaya McMaster

By:  _____
District Secretary Helen Heywood-Mang