



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Meeting of the Board of Fire Commissioners

September 8, 2022

At 1800 hours Commissioner Harry Miller called the meeting to order. Attending remotely: Commissioners Miller, Gerald Bickett, McMaster. Present at Station 17-1: Fire Chief Mark Gregory, Deputy Chief Steven Slater, and District Secretary Helen Heywood-Mang.

Agenda: The motion by Commissioner Bickett and seconded to approve the agenda was carried unanimously.

Minutes: The minutes of August 11, 2022, were approved by signature.

FIREFIGHTERS ASSOCIATION REPORT

Monthly meeting – Discussion held.

Cadet Program: Discussion held. The fire commissioners continue to support the program.

OLD BUSINESS

Facilities – Commissioner Miller, POC

Station 17-2: The damage caused on August 14, 2022, was reported to the TC Sheriff's Office (Case #22-004253) and investigated and reported to our insurance company. Nate from MC² an engineer has visited the site to see what is needed to ensure the building is safe. Temporary measures have been taken to close up the center bay.

Public Relations - All

A general discussion was held.

Policy Review – Chief's Choice – All

None

Community Preparedness – All

Information regarding the availability of emergency access to fuel resources is ongoing. Commissioner Miller has identified one emergency fuel source.

There needs to be an emphasis in the community that they need to be self-sufficient for more than 72 hours in our area. The fire department is not equipped to provide for the needs of the community beyond our primary function.

Fuel was stolen from U17-2 in front of Station 17-1 on August 23, 2022. A police report has been made. Unfortunately, our security camera was unable to get a clear view of the license plate of the vehicle driven by the thieves.

Fire Chief's Evaluation - All

Deferred to the October meeting per request of Commissioner Miller.

Power Gurney purchase – Sole Source Resolution #22-08-01

Motion by Commissioner Bickett and seconded to purchase the Stryker Power gurney and load system was carried unanimously. The resolution was signed by all of the commissioners. The fire chief indicated there is money in the general fund for this purchase.

Commissioner McMaster indicated that she was opposed to the purchase of another system if we receive a surplus medic unit in the future.

NEW BUSINESS

Staff Wages for 2023 – Chief

It was reported that the district secretary has requested an hourly wage of \$34.00 as indicated in her email dated August 30th. Discussion held. The Board approved the wage increase requested for the district secretary and an increase of 3% for the fire chief's wage outside his contract amount. The deputy fire chief's wage increase is to be recommended by the fire chief since he is responsible for his performance evaluation.

DISTRICT SECRETARY'S REPORT

- None

FINANCIAL REPORT – *Balances as of August 31, 2022*

- State of the Petty Cash Account (\$1,250 max): \$1,250.00
- Expense Fund (#6770) \$708,042.53

Approval of Vouchers #220901001 thru #220901011 **Total** \$26,893.20

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$11,414.99

Payroll Taxes: \$3,893.82

Retirement: \$2,093.31

Motion by Commissioner Bickett and seconded to approve the vouchers and electronic funds transfers were carried and the documents signed.

- Reserve Fund (#6773) \$113,672.88
- Suppression Apparatus Fund (#6775) \$90,075.90
- Land and Facilities Fund (#6776) \$15,702.86
- Equipment Replacement (#6777) \$117,887.45

CHIEFS' REPORTS: Oral reports regarding administration, membership, EMS, training, wildland, facilities, apparatus, and equipment, and responses were given by the chiefs.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING REPORT – General discussion

PUBLIC COMMENT: None

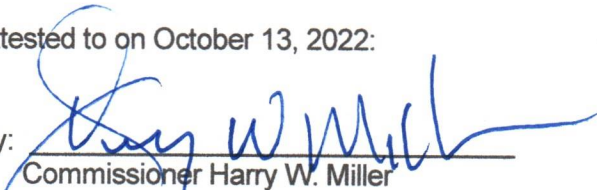
GOOD OF THE ORDER: None

LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary
Approved invoice for services rendered for W. Hardesty – wrists injury.

ADJOURNED: A motion by Commissioner Bickett and seconded to adjourn the meeting was carried. The meeting was adjourned at 1912 hours.

The next Regular District Meeting is scheduled for Thursday, October 13, 2022, at 1800 hours. Thurston County Fire Commissioners Association meeting is scheduled for Tuesday, September 20, 2022, at 1800 hours.

Attested to on October 13, 2022:

By: 
Commissioner Harry W. Miller

By: 
Commissioner Gerald L. Bickett

By: 
Commissioner Diana Anaya McMaster

By: 
District Secretary Helen Heywood Mang