



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Meeting of the Board of Fire Commissioners

December 8, 2022

At 1805 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1: Commissioners Harry Miller and Gerald Bickett, Deputy Chief Steven Slater, District Secretary Helen Heywood-Mang, and Lt. Donovan McCartney. Attending remotely: Commissioner Diana Anaya McMaster, Fire Chief Mark Gregory, and member Robert Torrey.

Agenda: The motion by Commissioner Bickett and seconded to approve the agenda was carried unanimously.

Minutes: The motion by Commissioner Bickett and seconded to approve the minutes of November 10 and November 15, 2022, was carried unanimously.

FIREFIGHTERS ASSOCIATION REPORT

Monthly meeting – Discussion held.

Cadet Program: Discussion held. The fire commissioners continue to support the program.

OLD BUSINESS

Facilities – Commissioner Miller, POC

Worthy Construction is the only company to respond to the informal request for bid to repair the damage to Station 17-2. A quote from Hung Right Doors has been received to replace the bay door. A motion by Commissioner Bickett and seconded to approve the two quotes for station repairs was passed unanimously. Commissioner Miller can notify the vendors to proceed with repairs.

Public Relations - All

A general discussion was held.

Policy Review – Chief's Choice – All

There were no policies for review.

NEW BUSINESS

There was no new business.

DISTRICT SECRETARY'S REPORT

Annual Resolutions: #22-12-01 2023 Meeting Schedule; #22-12-02 Potential Supplemental Meeting Schedule for 2023; #22-12-03 Permission to Serve as Volunteer

AFG Grant update.

FINANCIAL REPORT – Balances as of November 30, 2022

- State of the Petty Cash Account (\$1,250 max): \$1,250.00
- Expense Fund (#6770) \$474,204.03
 - Approval of Vouchers #221201001 - 221201020 **Total** \$25,309.59
 - Approval of Voucher #221202001 **Total** \$34,653.06
 - Approval of Electronic Funds Transfer Notifications for payment of:
 - Direct deposit of payroll \$11,831.47
 - Payroll Taxes: \$3,965.47
 - Retirement: \$2,109.80

A motion by Commissioner Bickett and seconded to approve the vouchers and electronic funds transfers was carried and the documents signed.

- Reserve Fund (#6773) \$113,946.26
- Suppression Apparatus Fund (#6775) \$90,292.54
- Land and Facilities Fund (#6776) \$15,740.63
- Equipment Replacement (#6777) \$118,170.98

CHIEFS' REPORTS: Oral reports regarding administration, membership, EMS, training, wildland, facilities, apparatus, and equipment, and responses were given by the chiefs.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING REPORT

PUBLIC COMMENT: General discussion.

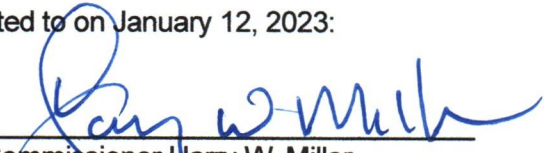
GOOD OF THE ORDER: General discussion.

LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary
Approved invoices for services rendered to W. Hardesty – wrist injuries

ADJOURNED: A motion by Commissioner Bickett and seconded to adjourn the meeting was carried. The meeting was adjourned at 1841 hours.

The next Regular District Meeting is scheduled for Thursday, January 12, 2023, at 1800 hours. Thurston County Fire Commissioners Association meeting is scheduled for Tuesday, December 20, 2022, at 1800 hours.

Attested to on January 12, 2023:

By: 
Commissioner Harry W. Miller

By: _____
Commissioner Gerald L. Bickett

By: 
Commissioner Diana Anaya McMaster

By: 
District Secretary Helen Heywood-Mang