



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Meeting of the Board of Fire Commissioners

January 12, 2023

At 1804 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1: Commissioners Harry Miller and Gerald Bickett, Fire Chief Mark Gregory, Deputy Chief Steven Slater, District Secretary Helen Heywood-Mang, members Lt. Donovan McCartney, EMSO John Parken, Mark Edwards, and David Kleiss-Marvin. Attending remotely: Commissioner Diana Anaya McMaster, members Rob Torrey and Lt. Dale Bamford.

Agenda: The motion by Commissioner Bickett and seconded to approve the agenda was carried unanimously.

Minutes: The motion by Commissioner Bickett and seconded to approve the minutes of December 8, 2022, was carried unanimously.

FIREFIGHTERS ASSOCIATION REPORT

Monthly meeting – Discussion held.

Cadet Program: Discussion held. The fire commissioners continue to support the program.

OLD BUSINESS

Facilities – Commissioner Miller, POC

Station 17-2 repairs: The garage door has been ordered and is expected to arrive February 6, 2023. Therefore, all of the repair work will start at that time.

Public Relations - All

A general discussion was held.

Policy Review – Chief's Choice – All

Discussion held regarding *Policy 4.7 Reimbursement of Expenses*. Motion by Commissioner McMaster and seconded to adopt the policy was carried unanimously.

Discussion held regarding proposed Policy 6.17.1 Physical Fitness Assessment and related issues.

NEW BUSINESS

There was no new business.

DISTRICT SECRETARY'S REPORT

None

FINANCIAL REPORT – *Balances as of December 31, 2022*

- State of the Petty Cash Account (\$1,250 max): \$1,188.75
- Expense Fund (#6770) \$453,579.31

Approval of Vouchers #230101001 - 230101049 **Total** \$79,739.30

Approval of Voucher #221202001 **Total** \$34,653.06

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$14,920.43

Payroll Taxes: \$7,714.45

Retirement: \$2,134.85

A motion by Commissioner Bickett and seconded to approve the vouchers and electronic funds transfers was carried and the documents signed.

- Reserve Fund (#6773) \$114,166.52
- Suppression Apparatus Fund (#6775) \$90,467.08
- Land and Facilities Fund (#6776) \$15,771.06
- Equipment Replacement (#6777) \$118,399.40

CHIEFS' REPORTS: Oral reports regarding administration, membership, EMS, training, wildland, facilities, apparatus, and equipment, and responses were given by the chiefs.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING REPORT

PUBLIC COMMENT: General discussion.

GOOD OF THE ORDER: General discussion.

LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary
Membership representative David Kleiss-Marvin was present.

Approved invoices for services rendered to W. Hardesty – wrist injuries
Approved accident reports for Mark Edwards and Ron Smith.

ADJOURNED: A motion by Commissioner Bickett and seconded to adjourn the meeting was carried. The meeting was adjourned at 2024 hours.

The next Regular District Meeting is scheduled for Thursday, February 9, 2023, at 1800 hours.
Thurston County Fire Commissioners Association meeting is scheduled for Tuesday, January 17, 2023, at 1800 hours.

Attested to on February 9, 2023:

By:


Commissioner Harry W. Miller

By:


Commissioner Diana Anaya McMaster

By:


Commissioner Gerald L. Bickett

By:


District Secretary Helen Heywood-Mang