

SUBJECT: Strategic Planning	Version: Revision 1
SECTION: 1 General	Chair: Harry Miller
SUB-SECTION: 1.2 Strategic Planning	Fire Chief: Mark Gregory
EFFECTIVE: 2022-11-10	

1 POLICY

- 1.1 The Board of Fire Commissioners will plan and prepare for the provision of fire suppression, emergency medical, disaster response, and fire prevention services to the citizens of Bald Hills Fire Protection District 17.

2 DEFINITIONS

- 2.1 **Mission Statement:** A written declaration of an organization's purpose and values.
- 2.2 **Risk Management:** The practice of planning, organizing, directing, and controlling the resources and activities of an operation to minimize detrimental effects on that operation.
- 2.3 **Strategic planning:** The process of defining strategy or direction, and making decisions on allocating resources to attain strategic goals

3 RESPONSIBILITIES

- 3.1 The Board of Fire Commissioners shall adopt strategic goals for the Fire District consistent with the Mission Statement and directed toward improving and/or maintaining the effectiveness and efficiency of the District's service to our citizens.
- 3.2 The Board of Fire Commissioners shall establish the frequency of strategic planning and the evaluation of performance and progress towards adopted strategic goals.
- 3.3 Strategic planning shall be used to develop and maintain fire and emergency service resources to manage the levels of risk that will prevail in the District.
- 3.4 Strategic plans shall be approved by the Board and will address the methods by which the District will fulfill its mission statement during the period covered.

4 GUIDELINES

- 4.1 Strategic planning requires knowledge of development plans, projected service demands, operational changes, alternative approaches, and problems that may develop over time.
- 4.2 The Board of Fire Commissioners may select committees of members, consultants, local citizens, and Board members to assist in strategic plan development and evaluation.

- 4.3 Strategic plans should take into consideration existing conditions and anticipate future demands for services and available resources.
- 4.4 Strategic plans should clearly define strategic direction and performance measures to evaluate organizational performance and progress over an extended period.
- 4.5 Strategic plans should be developed, with guidance from the Board, to direct progress towards the current strategic goals. These annual plans should guide the Board of Commissioners, the Fire Chief, and District members in their decision making with regards to policies, procedures, funding, and staffing.

5 APPLICABILITY

- 5.1 This policy, the adopted strategic goals, and the subsequent strategic plans apply to District management and should underlie our decisions and actions.

6 DISCUSSION

- 6.1 Strategic planning is the process of defining our strategic goals, evaluating current and predicted factors (e.g., opportunities and obstacles), and identifying strategies to achieve those goals. Strategic planning is an important step in organizational decision-making.

7 REFERENCES

- Policy 1.1 Mission Statement
- Policy 1.11 Risk Management Program

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