



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Meeting of the Board of Fire Commissioners

March 9, 2023

At 1803 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1: Commissioners Harry Miller, Gerald Bickett, Diana McMaster, Fire Chief Mark Gregory, Deputy Chief Steven Slater, District Secretary Helen Heywood-Mang, members Donovan McCartney, Mark Edwards, and David Kleiss-Marvin. Attending remotely: member Robert Torrey.

Agenda: The motion by Commissioner Bickett to amend the agenda to add to New Business: TJ Nedrow, WA State FFA and approve the amended agenda was seconded and carried unanimously.

Minutes: The motion by Commissioner Bickett and seconded to approve the minutes of February 9, 2023, was carried unanimously.

PUBLIC COMMENT: None

FIREFIGHTERS ASSOCIATION REPORT

Monthly meeting – General discussion

Cadet Program: Discussion held. The fire commissioners continue to support the program.

OLD BUSINESS

Facilities – Commissioner Miller, POC

Station 17-2 repairs: The down payment invoice from Worthy Construction is on the agenda today for approval. Repairs are expected to begin before the end of March 2023.

Generators: Chief Gregory advises that the used generators are not going to be repairable. He recommends that new generators be purchased for Station 17-1 and the residence. A motion by Commissioner Bickett and seconded to approve the purchases is carried unanimously.

Station 17-1: Security camera adjustments and additions are being planned and appropriate purchases will be made for better coverage.

Public Relations - All

A general discussion was held.

Policy Review – Chief's Choice – All

Discussion held regarding *Policy 6.17.1 Physical Fitness Assessment*. Motion by Commissioner McMaster and seconded to adopt the policy was carried unanimously.

NEW BUSINESS

TJ Nedrow – WA State Fire Fighters Association – request has been made to consider making nominations for awards at the Annual Conference and Fire School. Deadline April 15, 2023.

DISTRICT SECRETARY'S REPORT

Medicare Ground Ambulance Data Collection 2023:

Our department is required to collect data for our fiscal calendar year – January through December 2023 and to submit information commencing January 2024 with a deadline May 2024. A virtual meeting is pending with PCG Consulting to see what assistance in this data collection is available. Based upon their communication so far there is a Tier 1 assistance program at \$2,500. Tentatively, the fire chief is okay with this amount of expenditure. This consulting firm is currently providing their contracted services for our annual GEMT reimbursement request.

FINANCIAL REPORT – *Balances as of February 28, 2023*

- State of the Petty Cash Account (\$1,250 max): \$329.46
- Expense Fund (#6770) \$320,596.08

Approval of Vouchers #230301001 - 230301022 **Total \$42,005.10**

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$11,914.17

Payroll Taxes: \$3,722.84

Retirement: \$2,053.69

A motion by Commissioner Bickett and seconded to approve the vouchers and electronic funds transfers was carried and the documents signed.

- Reserve Fund (#6773) \$114,433.46
- Suppression Apparatus Fund (#6775) \$90,678.60
- Land and Facilities Fund (#6776) \$15,807.94
- Equipment Replacement (#6777) \$118,676.23

CHIEFS' REPORTS: Oral reports regarding administration, membership, EMS, training, wildland, facilities, apparatus, and equipment, and responses were given by the chiefs.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING REPORT

GOOD OF THE ORDER: General discussion.

LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary

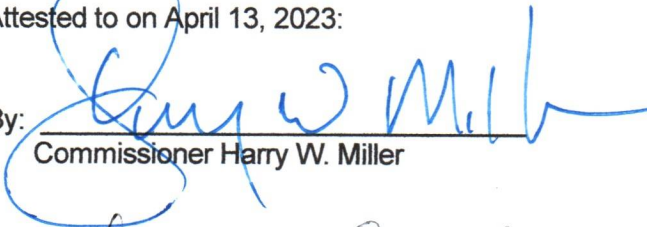
Amend the agenda to add: Approval of M. Duffy accident report and W. Hardesty invoice for rehabilitation. Motion by the District Secretary and seconded to amend the agenda is carried. Membership representative David Kleiss-Marvin was present.


The M. Duffy accident report regarding a fall is approved and invoices for services rendered to W. Hardesty – wrist injuries is approved. Documents are signed and will be submitted to BVFF.

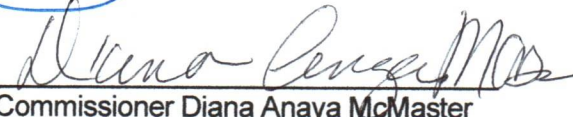
ADJOURNED: A motion by Commissioner McMaster and seconded to adjourn the meeting was carried. The meeting was adjourned at 1930 hours.


The next Regular District Meeting is scheduled for Thursday, April 13, 2023, at 1800 hours.
Thurston County Fire Commissioners Association meeting is scheduled for Tuesday, March 21, 2023, at 1800 hours.

Attested to on April 13, 2023:

By:  Commissioner Harry W. Miller

By:  Commissioner Gerald L. Bickett

By:  Commissioner Diana Anaya McMaster

By:  District Secretary Helen Heywood-Mang