



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Meeting of the Board of Fire Commissioners

February 9, 2023

At 1800 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1: Commissioners Harry Miller, Gerald Bickett, Diana McMaster, Fire Chief Mark Gregory, Deputy Chief Steven Slater, member Lt. Donovan McCartney. Attending remotely: District Secretary Helen Heywood-Mang, Mark Edwards, David Kleiss-Marvin, and Robert Torrey.

Agenda: The motion by Commissioner Bickett and seconded to approve the agenda was carried unanimously.

Minutes: The motion by Commissioner Bickett and seconded to approve the minutes of January 12, 2023, was carried unanimously.

FIREFIGHTERS ASSOCIATION REPORT

Monthly meeting – Annual Volunteer Appreciation Banquet held.

Cadet Program: Discussion held. The fire commissioners continue to support the program.

OLD BUSINESS

Facilities – Commissioner Miller, POC

Station 17-2 repairs: An electrical fire in our new fire engine, Vehicle 1725, occurred and fire extinguisher chemical was released in the vehicle, the station, and an additional apparatus. The station repairs are on hold until the vehicles and station are cleaned, and Vehicle 1725 is towed to Freightliner for assessment of the damages. Chief Gregory provided information on the damage sustained by new fire engine and the process for getting it repaired.

Public Relations - All

A general discussion was held.

Policy Review – Chief's Choice – All

Discussion held regarding *Policy 6.17 Health-Related Fitness Program*. Motion by Commissioner McMaster and seconded to adopt the policy was carried unanimously.

NEW BUSINESS

Open Public Meetings Act requirements were discussed.

DISTRICT SECRETARY'S REPORT

None

FINANCIAL REPORT – *Balances as of January 31, 2023*

- State of the Petty Cash Account (\$1,250 max): \$1,229.46
- Expense Fund (#6770) \$359,388.67

Approval of Vouchers #230201001 - 230201019 **Total** \$42,509.45

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$12,015.91

Payroll Taxes: \$3,999.33

Retirement: \$2,164.75

A motion by Commissioner Bickett and seconded to approve the vouchers and electronic funds transfers was carried and the documents signed.

- Reserve Fund (#6773) \$114,320.10
- Suppression Apparatus Fund (#6775) \$90,588.78
- Land and Facilities Fund (#6776) \$15,792.28
- Equipment Replacement (#6777) \$118,558.67

CHIEFS' REPORTS: Oral reports regarding administration, membership, EMS, training, wildland, facilities, apparatus, and equipment, and responses were given by the chiefs.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING REPORT

PUBLIC COMMENT: General discussion. The Public Comment agenda item will be moved up to follow approval of the minutes for future meetings.

GOOD OF THE ORDER: General discussion.

LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary

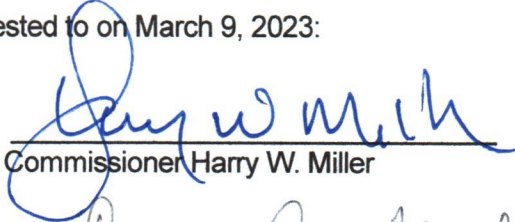
Membership representative David Kleiss-Marvin was present.

Approved invoices for services rendered to W. Hardesty – wrist injuries

ADJOURNED: A motion by Commissioner Bickett and seconded to adjourn the meeting was carried. The meeting was adjourned at 2004 hours.

The next Regular District Meeting is scheduled for Thursday, March 9, 2023, at 1800 hours. Thurston County Fire Commissioners Association meeting is scheduled for Tuesday, February 21, 2023, at 1800 hours.

Attested to on March 9, 2023:

By: 
Commissioner Harry W. Miller

By: 
Commissioner Diana Anaya McMaster

By: 
Commissioner Gerald L. Bickett

By: 
District Secretary Helen Heywood-Mang