



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Meeting of the Board of Fire Commissioners

August 10, 2023

At 1805 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1: Commissioners Harry Miller, Gerald Bickett, Diana McMaster, Fire Chief Mark Gregory, Deputy Chief Steven Slater, District Secretary Helen Heywood-Mang, members Donovan McCartney, Mark Edwards, and David Kleiss-Marvin.

AGENDA: The motion by Commissioner Bickett and seconded to approve the agenda was carried unanimously.

MINUTES: The motion by Commissioner McMaster and seconded to approve the minutes of July 13, 2023, was carried unanimously.

PUBLIC COMMENT: None

FIREFIGHTERS ASSOCIATION REPORT:

Monthly meeting: General discussion was held.

Cadet Program: General discussion was held. The fire commissioners continue to support the program.

OLD BUSINESS

Facilities – Commissioner Miller, POC
General discussion held.

Public Relations - All
General discussion held.

Policy Review – Chief's Choice – All

The chief advised that as a recipient of federal financial assistance from the U.S. Department of Homeland Security (DHS) i.e. grant funds, the department is required to complete the DHS Civil Rights Evaluation Tool. The DHS Office for Civil Rights and Civil Liberties conducts a Monthly Civil Rights Webinar Series for DHS Recipients to provide technical assistance on civil rights requirements related to the DHS Civil Rights Evaluation Tool. All primary recipients of DHS financial assistance are required to complete the Tool.

NEW BUSINESS

None

DISTRICT SECRETARY'S REPORT

Board Declaration to Void Outstanding Warrants. The commissioners signed the document.

FINANCIAL REPORT – *Balances as of July 31, 2023*

- State of the Petty Cash Account (\$1,250 max): \$1,250.00
- Expense Fund (#6770) \$528,573.75
 - Approval of Vouchers #230801001 - 230801045 **Total** \$20,253.36
 - Approval of Electronic Funds Transfer Notifications for payment of:
 - Direct deposit of payroll \$12,865.14
 - Payroll Taxes: \$4,493.83
 - Retirement: \$2,415.13

A motion by Commissioner Bickett and seconded to approve the vouchers and electronic funds transfers was carried and the documents were signed.

- Reserve Fund (#6773) \$115,265.10
- Suppression Apparatus Fund (#6775) \$91,337.62
- Land and Facilities Fund (#6776) \$15,922.82
- Equipment Replacement (#6777) \$119,538.71

CHIEFS' REPORTS: Oral reports regarding administration, membership, EMS, training, wildland, facilities, apparatus and equipment, responses, and transports were given by the chiefs.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING: General discussion.

GOOD OF THE ORDER: General discussion.

LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary

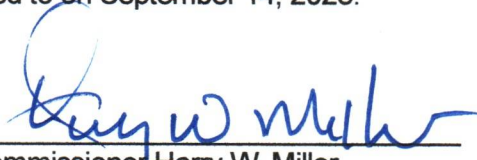
None


ADJOURNED: A motion by Commissioner McMaster and seconded to adjourn the meeting was carried. The meeting was adjourned at 1900 hours.

The next Regular District Meeting is scheduled for Thursday, September 14, 2023, at 1800 hours. Thurston County Fire Commissioners Association meeting is scheduled for Tuesday, August 15, 2023.

at 1800 hours.

Attested to on September 14, 2023:

By: 
Commissioner Harry W. Miller

By: 
Commissioner Gerald L. Bickett

By: 
Commissioner Diana Anaya McMaster

By: 
District Secretary Helen Heywood-Mang