



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Meeting of the Board of Fire Commissioners

September 14, 2023

At 1800 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1: Commissioners Harry Miller, Gerald Bickett, Diana McMaster, Fire Chief Mark Gregory, Deputy Chief Steven Slater, District Secretary Helen Heywood-Mang, members Donovan McCartney and Mark Edwards. Present virtually were members Rob Torrey and David Kleiss-Marvin.

AGENDA: The motion by Commissioner Bickett and seconded to approve the agenda was carried unanimously.

MINUTES: The motion by Commissioner Bickett and seconded to approve the minutes of August 10, 2023, was carried unanimously, and signed.

PUBLIC COMMENT: Remarks from Donovan McCartney.

FIREFIGHTERS ASSOCIATION REPORT:

Monthly meeting: General discussion was held.

Cadet Program: General discussion was held. The fire commissioners continue to support the program.

OLD BUSINESS

Facilities – Commissioner Miller, POC

The survey of the properties at Station 17-2 and the residence next door has been completed.

Public Relations - All

General discussion held.

Policy Review – Chief's Choice – All

Policy 1.15 Civil Rights and Civil Liberties, 1.15 Appendix A Policy and Notice of Nondiscrimination (English) and 1.15 Appendix A Norma Y Notificacion De Aviso De No Discriminacion (Spanish).

Discussion held. Motion by Commissioner Bickett and seconded to approve Policy 1.15 and 1.15 Appendix A was carried.

Policy 2.4.5 Membership Requirements; 2.4.5 Appendix A – Support Roles Letter

Discussion held. Motion by Commissioner McMaster and seconded to approve Policy 2.4.5 and 2.4.5 Appendix A was carried.

NEW BUSINESS

None

DISTRICT SECRETARY'S REPORT

NONE

FINANCIAL REPORT – *Balances as of August 31, 2023*

- State of the Petty Cash Account (\$1,250 max): \$1,250.00
- Expense Fund (#6770) \$494,637.76

Approval of Vouchers #230901001 - 230901020 **Total** \$33,437.83

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$11,978.74

Payroll Taxes: \$4,058.95

Retirement: \$2,169.79

A motion by Commissioner Bickett and seconded to approve the vouchers and electronic funds transfers was carried and the documents were signed.

- Reserve Fund (#6773) \$115,440.46
- Suppression Apparatus Fund (#6775) \$91,476.58
- Land and Facilities Fund (#6776) \$15,947.05
- Equipment Replacement (#6777) \$119,720.57

CHIEFS' REPORTS: Oral reports regarding administration, membership, EMS, training, wildland, facilities, apparatus and equipment, responses, and transports were given by the chiefs.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING: General discussion.

GOOD OF THE ORDER: General discussion.

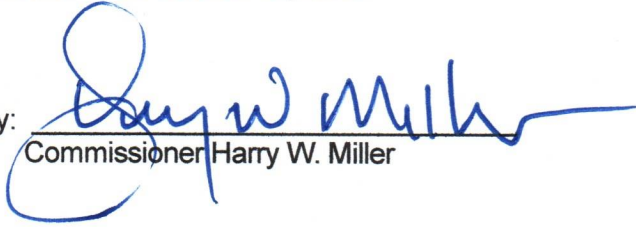
LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary
2022 Pension Participation Certification Form was reviewed, approved, and signed.

ADJOURNED: A motion by Commissioner McMaster and seconded to adjourn the meeting was carried. The meeting was adjourned at 1921 hours.

The next Regular District Meeting is scheduled for Thursday, October 12, 2023, at 1800 hours.
Thurston County Fire Commissioners Association meeting is scheduled for Tuesday, September 19,

2023, at 1800 hours.

Attested to on October 12, 2023:

By: 
Commissioner Harry W. Miller

By: 
Commissioner Gerald L. Bickett

By: _____
Commissioner Diana Anaya McMaster

By: 
District Secretary Helen Heywood-Mang