



# BALD HILLS FIRE PROTECTION DISTRICT 17

## Minutes of the Regular Meeting of the Board of Fire Commissioners

October 12, 2023

At 1806 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1: Commissioners Harry Miller, Gerald Bickett, Fire Chief Mark Gregory, Deputy Chief Steven Slater, District Secretary Helen Heywood-Mang, members Lt. Donovan McCartney, Lt. David Kleiss-Marvin, Lt. Mark Edwards, and Mark Abbott. Present virtually was member Rob Torrey. Commissioner Diana McMaster excused.

AGENDA: The motion by Commissioner Bickett and seconded to approve the agenda was carried unanimously.

MINUTES: The motion by Commissioner Bickett and seconded to approve the minutes of September 14, 2023, was carried unanimously, and signed.

PUBLIC COMMENT: None

### FIREFIGHTERS ASSOCIATION REPORT:

Monthly meeting: General discussion was held.

Cadet Program: Mark Abbott made a presentation about planned training. General discussion was held. The fire commissioners continue to support the program.

### OLD BUSINESS

Facilities – Commissioner Miller, POC  
No new activity.

Public Relations - All  
General discussion held.

Policy Review – Chief's Choice – All

*Policy 3.6.10 Newborn Safe Haven and Policy 7.2 EMS Training*

Discussion held. Motion by Commissioner Bickett and seconded to approve Policy 3.6.10 and Policy 7.2 was carried.

### NEW BUSINESS

None

DISTRICT SECRETARY'S REPORT  
NONE

FINANCIAL REPORT – *Balances as of September 30, 2023*

- State of the Petty Cash Account (\$1,250 max): \$1,250.00
- Expense Fund (#6770) \$456738.70
  - Approval of Vouchers #231001001 - 231001020 **Total** \$41,705.86
  - Approval of Electronic Funds Transfer Notifications for payment of:
    - Direct deposit of payroll \$11,493.37
    - Payroll Taxes: \$5,863.83
    - Retirement: \$2,049.84

A motion by Commissioner Bickett and seconded to approve the vouchers and electronic funds transfers was carried and the documents were signed.

- Reserve Fund (#6773) \$115,600.56
- Suppression Apparatus Fund (#6775) \$91,603.44
- Land and Facilities Fund (#6776) \$15,969.17
- Equipment Replacement (#6777) \$119,886.60

CHIEFS' REPORTS: Oral reports regarding administration, membership, EMS, training, wildland, facilities, apparatus and equipment, responses, and transports were given by the chiefs.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING: General discussion.

GOOD OF THE ORDER: General discussion.

LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary

Approved Invoice Vouchers for physical reimbursement – Miniard, Boyle, Longknife, Rogers, Field, Baloga

EXECUTIVE SESSION

The Board will be going into executive session pursuant to RCW 42.30.110(1)(g) to review the performance of an employee. The executive session will be for 15 minutes, until 1915 hours.

The Board returns from executive session at 1915 hours.

The Board approves the 30-day written notice of Letter of Termination pursuant to Article 2 – Term of Employment of Deputy Chief Slater dated October 12, 2023.

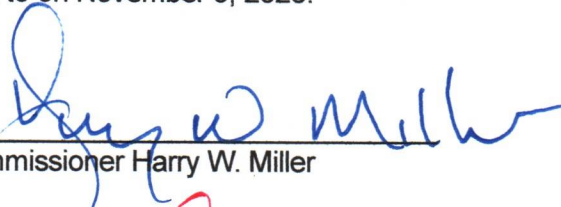


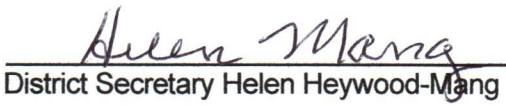
Commissioner Miller: "Deputy Chief Slater do you agree that you have received the written notice?"  
Deputy Chief Slater: "Yes."

The actual end date will be determined between the fire chief and the deputy chief.

ADJOURNED: A motion by Commissioner Bickett and seconded to adjourn the meeting was carried. The meeting was adjourned at 1923 hours.

The next Regular District Meeting is scheduled for Thursday, November 9, 2023, at 1800 hours. Thurston County Fire Commissioners Association meeting is scheduled for Tuesday, October 17, 2023., at 1800 hours.

Attested to on November 9, 2023:

By:  Commissioner Harry W. Miller	By:  Commissioner Gerald L. Bickett
By:  Commissioner Diana Araya McMaster	By:  District Secretary Helen Heywood-Mang