



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Meeting of the

Board of Fire Commissioners

December 14, 2023

At 1807 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1: Commissioners Harry Miller, Gerald Bickett, Diana Anaya McMaster, Fire Chief Mark Gregory, District Secretary Helen Heywood-Mang, and member Lt. Mark Edwards.

AGENDA: The motion by Commissioner Bickett and seconded to approve the agenda was carried unanimously.

MINUTES: The motion by Commissioner Bickett and seconded to approve the minutes of November 9, 2023, and November 21, 2023, was carried unanimously, and the minutes signed.

PUBLIC COMMENT: None

FIREFIGHTERS ASSOCIATION REPORT:

Monthly meeting: General discussion was held. The Santa Run was a success.

Cadet Program: General discussion was held. The fire commissioners continue to support the program.

OLD BUSINESS

Facilities – Commissioner Miller, POC

Station 17-1 kitchen sink pipe needs repair.

Public Relations - All

General discussion held.

Policy Review – Chief's Choice – All

None

Chief's New Contract – All

The chief's new contract was presented, and general discussion held. A motion Commissioner Bickett and seconded to approve the contract was carried unanimously. The contract is signed by the Board and the Chief.

NEW BUSINESS

None

DISTRICT SECRETARY'S REPORT

Resolutions: *23-12-01 2024 Meeting Schedule; 23-12-02 Potential Supplemental Meeting Schedule for 2024; 23-12-03 Permission to Serve as Volunteer.* All of the resolutions were approved and signed.

Declaration to Void Outstanding Warrant was approved and signed.

FINANCIAL REPORT – Balances as of November 30, 2023

- State of the Petty Cash Account (\$1,250 max): \$1,250.00
- Expense Fund (#6770) \$674,237.07
 - Approval of Vouchers #231201001 - 231201018 = **Total** \$47,845.47
 - #131202001 only = \$3,962.68
- Approval of Electronic Funds Transfer Notifications for payment of:
 - Direct deposit of payroll \$12,930.38
 - Payroll Taxes: \$4,297.81
 - Retirement: \$2,149.79

A motion by Commissioner Bickett and seconded to approve the vouchers and electronic funds transfers was carried and the documents were signed.

- Reserve Fund (#6773) \$116,025.77
- Suppression Apparatus Fund (#677) \$91,940.39
- Land and Facilities Fund (#6776) \$16,027.90
- Equipment Replacement (#6777) \$120,327.59

CHIEFS' REPORTS: Oral reports regarding administration, membership, EMS, training, wildland, apparatus and equipment, responses, and transports were given by the chief.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING: General discussion.

GOOD OF THE ORDER: General discussion.

LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary
None

ADJOURNED: A motion by Commissioner McMaster and seconded to adjourn the meeting was carried. The meeting was adjourned at 1856 hours.

The next Regular District Meeting is scheduled for Thursday, January 11, 2024, at 1800 hours. Thurston County Fire Commissioners Association meeting is scheduled for Tuesday, December 19,

2023, at 1800 hours.

Attested to on January 11, 2024

By: 
Commissioner Harry W. Miller

By: 
Commissioner Gerald L. Bickett

By: 
Commissioner Diana Anaya McMaster

By: 
District Secretary Helen Heywood-Mang