



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Hybrid Meeting of the

Board of Fire Commissioners

February 8, 2024

At 1802 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1: Commissioners Harry Miller, Gerald Bickett, Diana Anaya McMaster, Fire Chief Mark Gregory, District Secretary Helen Heywood-Mang, and member Lt. Mark Edwards. Attending virtually was member Robert Torrey and Lt. David Kleiss-Marvin.

AGENDA: The motion by Commissioner Bickett and seconded to approve the agenda was carried unanimously.

MINUTES: The motion by Commissioner McMaster and seconded to approve the minutes of January 11, 2024, was carried unanimously, and the minutes signed.

PUBLIC COMMENT: None

FIREFIGHTERS ASSOCIATION REPORT:

Monthly meeting: General discussion was held.

Cadet Program: General discussion was held.

OLD BUSINESS

Facilities – Commissioner Miller, POC
General discussion

Public Relations - General discussion held.

Policy Review – Chief's Choice – All

Policy 3.6.6 Pre-hospital Communications, Revision 1

Policy 3.6.7 Patient Confidentiality, Revision 2

Policy 3.6.8 BLS Transport, Revision 2

Motion by Commissioner Bickett and seconded to adopt these policies was carried.

NEW BUSINESS

None

DISTRICT SECRETARY'S REPORT

None

FINANCIAL REPORT – Balances as of January 31, 2024

- State of the Petty Cash Account (\$1,250 max): \$1,217.58
- Expense Fund (#6770) \$563,995.26

Approval of Vouchers #240201001 - 240201022 = Total \$30,723.60

Approval of Voucher #240202001 = \$4,515.82

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$11,632.88

Payroll Taxes: \$3,755.53

Retirement: \$1,892.39

A motion by Commissioner Bickett and seconded to approve the vouchers and electronic funds transfers was carried and the documents were signed.

- Reserve Fund (#6773) \$116,577.37
- Suppression Apparatus Fund (#677) \$92,377.48
- Land and Facilities Fund (#6776) \$16,104.09
- Equipment Replacement (#6777) \$120,599.63

CHIEF'S REPORT: Oral report regarding administration, membership and report on volunteers, EMS, training, wildland, apparatus and equipment, responses, and transports was given.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING: General discussion.

GOOD OF THE ORDER: General discussion.

LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary
None

ADJOURNED: A motion by Commissioner Bickett and seconded to adjourn the meeting was carried. The meeting was adjourned at 1842 hours.

The next Regular District Meeting is scheduled for Thursday, March 14, 2024, at 1800 hours. Thurston County Fire Commissioners' Association meeting is scheduled for Tuesday, February 20, 2024, at 1800 hours.

Attested to on March 14, 2024

By: 
Commissioner Harry W. Miller

By: 
Commissioner Gerald L. Bickett

By: 
Commissioner Diana Anaya McMaster

By: 
District Secretary Helen Heywood-Mang