



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Hybrid Meeting of the

Board of Fire Commissioners

March 14, 2024

At 1803 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1: Commissioners Harry Miller, Gerald Bickett, Diana Anaya McMaster, Fire Chief Mark Gregory, District Secretary Helen Heywood-Mang, and member Lt. Mark Edwards. Attending virtually were members Robert Torrey and Lt. David Kleiss-Marvin.

AGENDA: The motion by Commissioner Bickett and seconded to approve the agenda was carried unanimously.

MINUTES: The motion by Commissioner McMaster and seconded to approve the minutes of February 8, 2024, was carried unanimously, and the minutes were signed.

PUBLIC COMMENT: None

FIREFIGHTERS ASSOCIATION REPORT:

Monthly meeting: General discussion was held.

Cadet Program: General discussion was held.

OLD BUSINESS

Facilities – Commissioner Miller, POC

General discussion. Motion by Commissioner Bickett and seconded to surplus the washer and dryer in Station 17-1 was carried.

Public Relations - General discussion held.

Policy Review – Chief's Choice – All

None

NEW BUSINESS

None

DISTRICT SECRETARY'S REPORT

Snure Procurement Training – The board requests a group package registration.
Declaration to Void Outstanding Warrants was approved and signed.

FINANCIAL REPORT – Balances as of February 29, 2024

- State of the Petty Cash Account (\$1,250 max): \$1,083.00
- Expense Fund (#6770) \$5542,936.47

Approval of Vouchers #240301001 - 240301014 = Total \$20,574.40

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$11,357.88

Payroll Taxes: \$3,684.87

Retirement: \$1,865.59

A motion by Commissioner Bickett and seconded to approve the vouchers and electronic funds transfers was carried and the documents were signed.

- Reserve Fund (#6773) \$116,789.33
- Suppression Apparatus Fund (#6775) \$92,545.44
- Land and Facilities Fund (#6776) \$16,133.37
- Equipment Replacement (#6777) \$121,119.45

CHIEF'S REPORT: An oral report regarding administration, membership and report on volunteers, EMS, training, wildland, apparatus and equipment, responses, and transports was given.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING: General discussion.

GOOD OF THE ORDER: General discussion.

LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary
None

ADJOURNED: A motion by Commissioner McMaster and seconded to adjourn the meeting was carried. The meeting was adjourned at 1915 hours.

The next Regular District Meeting is scheduled for Thursday, April 11, 2024, at 1800 hours.
Thurston County Fire Commissioners' Association meeting is scheduled for Tuesday, March 19, 2024, at 1800 hours.

Attested to on April 11, 2024

By: 
Commissioner Harry W. Miller

By: 
Commissioner Gerald L. Bickett

By: 
Commissioner Diaha Anaya McMaster

By: 
District Secretary Helen Heywood-Mang