



# BALD HILLS FIRE PROTECTION DISTRICT 17

## Minutes of the Regular Hybrid Meeting of the

### Board of Fire Commissioners

April 11, 2024

At 1802 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1: Commissioners Harry Miller, Gerald Bickett, Diana Anaya McMaster, Fire Chief Mark Gregory, District Secretary Helen Heywood-Mang, Captain Mark Edwards, and members Lt. Donovan McCartney, and Mark Abbott. Attending virtually was member Robert Torrey.

AGENDA: The motion by Commissioner Bickett and seconded to approve the agenda was carried unanimously.

MINUTES: The motion by Commissioner McMaster and seconded to approve the minutes of March 14, 2024, was carried unanimously, and the minutes were signed.

PUBLIC COMMENT: None

#### FIREFIGHTERS ASSOCIATION REPORT:

Monthly meeting: A general discussion was held.

Cadet Program: Chief Gregory appoints Mark Abbott as Sr. Cadet Advisor. Mark Abbott provided information about cadet activities and other issues. A general discussion was held.

#### OLD BUSINESS

Facilities – Commissioner Miller, POC

General discussion. Commissioner Miller will dispose of the washer and dryer.

Public Relations - General discussion held.

Policy Review – Chief's Choice – All

None

#### NEW BUSINESS

None

#### DISTRICT SECRETARY'S REPORT

*Resolution #24-04-01 2023 and 2024 Budget Line-Item Amendments.* The motion by Commissioner Bickett to approve the resolution was carried and the document was signed.

The *Thurston County Investment Pool (TCIP) Participant Agreement* was approved and signed.

The 2023 Annual Report was provided to the commissioners.

FINANCIAL REPORT – Balances as of March 31, 2024

- State of the Petty Cash Account (\$1,250 max): \$1,250.00
- Expense Fund (#6770) \$542,825.64

Approval of Vouchers #240401001 - 240401045 = Total \$40,345.41

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$11,155.06

Payroll Taxes: \$5,871.23

Retirement: \$1,821.88

A motion by Commissioner McMaster and seconded to approve the vouchers and electronic funds transfers was carried and the documents were signed.

- Reserve Fund (#6773) \$116,975.14
- Suppression Apparatus Fund (#6775) \$92,692.68
- Land and Facilities Fund (#6776) \$16,159.03
- Equipment Replacement (#6777) \$121,312.16

CHIEF'S REPORT: An oral report regarding administration, membership and report on volunteers, EMS, training, wildland, apparatus and equipment, responses, and transports was given.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING: General discussion.

GOOD OF THE ORDER: General discussion.

LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary

Remittance: Pension/Disability: McCarthy, Mav; Ottenbacher

ADJOURNED: A motion by Commissioner McMaster and seconded to adjourn the meeting was carried. The meeting was adjourned at 1909 hours.

The next Regular District Meeting is scheduled for Thursday, May 9, 2024, at 1800 hours. Thurston County Fire Commissioners' Association meeting is scheduled for Tuesday, April 16, 2024, at 1800 hours.

Attested to on May 9, 2024

By:   
Commissioner Harry W. Miller

By:   
Commissioner Gerald L. Bickett

By:   
Commissioner Diana Anaya McMaster

By:   
District Secretary Helen Heywood-Mang