



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Hybrid Meeting of the

Board of Fire Commissioners

June 13, 2024

At 1801 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1: Commissioners Harry Miller, Gerald Bickett, Diana Anaya McMaster, Fire Chief Mark Gregory, District Secretary Helen Heywood-Mang, Captain Mark Edwards, Lt. David Kleiss-Marvin, and Maverick McCarthy.

AGENDA: The motion by Commissioner Bickett and seconded to approve the agenda was carried unanimously.

MINUTES: The motion by Commissioner McMaster and seconded to approve the minutes of May 9, 2024, was carried unanimously, and the minutes were signed.

PUBLIC COMMENT: None

FIREFIGHTERS ASSOCIATION REPORT:

Monthly meeting: A general discussion was held.

Cadet Program: A general discussion was held.

OLD BUSINESS

Facilities – Commissioner Miller, POC

A general discussion was held about increasing the height of the garage at the residence for additional apparatus storage.

Public Relations - A general discussion was held.

Policy Review – Chief's Choice – All

None

NEW BUSINESS

A. Driving Records – Our insurance company recommends that the department check member driving records at least every three years. The district secretary will prepare the authorization form and give it to the members to sign and return. The department will cover the cost.

B. Open Competitive Bids – Refurbish Vehicle 171.
One sealed bid was received from General Fire. The fire chief and other interested members will review the bid and let the board know if it meets the specifications requested.

DISTRICT SECRETARY'S REPORT - None

FINANCIAL REPORT – Balances as of May 31, 2024

- State of the Petty Cash Account (\$1,250 max): \$1,151.51
- Expense Fund (#6770) \$852,847.69

Approval of Vouchers #240601001 - 240601014 = Total \$29,895.18

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$15,208.34

Payroll Taxes: \$4,695.38

Retirement: \$2,529.89

The motion by Commissioner McMaster and seconded to approve the vouchers and electronic funds transfers was carried and the documents were signed.

- Reserve Fund (#6773) \$117,487.47
- Suppression Apparatus Fund (#6775) \$93,098.66
- Land and Facilities Fund (#6776) \$16,229.80
- Equipment Replacement (#6777) \$121,843.49

CHIEF'S REPORT: An oral report about administration, membership, EMS, training, wildland, apparatus and equipment, responses, and transports was given.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING: General discussion.

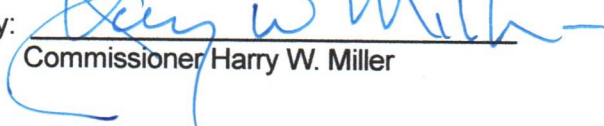
GOOD OF THE ORDER: General discussion.


LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary
None

ADJOURNED: The motion by Commissioner McMaster and seconded to adjourn the meeting was carried. The meeting was adjourned at 1941 hours.

The next Regular District Meeting is scheduled for Thursday, July 11, 2024, at 1800 hours.
Thurston County Fire Commissioners' Association meeting is scheduled for Tuesday, June 18, 2024, at 1800 hours.

Attested to on July 11, 2024

By: 
Commissioner Harry W. Miller

By: 
Commissioner Gerald L. Bickett

By: _____
Commissioner Diana Anaya McMaster

By: 
District Secretary Helen Heywood-Mang