



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Hybrid Meeting of the

Board of Fire Commissioners

July 11, 2024

At 1800 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1: Commissioners Harry Miller, Gerald Bickett, Fire Chief Mark Gregory, District Secretary Helen Heywood-Mang, Captain Mark Edwards, Lt. David Kleiss-Marvin, Lt. Donovan McCartney and member Mark Abbott. Attending virtually was member Robert Torrey. Commissioner Diana McMaster was excused.

AGENDA: The motion by Commissioner Bickett and seconded to approve the agenda was carried unanimously.

MINUTES: The motion by Commissioner Bickett and seconded to approve the minutes of June 13, 2024, was carried unanimously, and the minutes were signed.

PUBLIC COMMENT: None

FIREFIGHTERS ASSOCIATION REPORT:

Monthly meeting: A general discussion was held.

Cadet Program: Senior Advisor Mark Abbott updated the board on their activities. A general discussion was held.

OLD BUSINESS

Facilities – Commissioner Miller, POC
A general discussion was held.

Public Relations - A general discussion was held.

Policy Review – Chief's Choice – All
None

NEW BUSINESS

None

DISTRICT SECRETARY'S REPORT - None

FINANCIAL REPORT – Balances as of June 30, 2024

- State of the Petty Cash Account (\$1,250 max): \$1,225.77

- Expense Fund (#6770) \$810,378.33

Approval of Vouchers #240701001 - 240701041 = Total \$75,908.33

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$14,863.85

Payroll Taxes: \$6,680.90

Retirement: \$2,449.51

The motion by Commissioner Bickett and seconded to approve the vouchers and electronic funds transfers was carried and the documents were signed.

- Reserve Fund (#6773) \$117,787.16
- Suppression Apparatus Fund (#6775) \$93,336.13
- Land and Facilities Fund (#6776) \$16,271.20
- Equipment Replacement (#6777) \$122,154.29

CHIEF'S REPORT: An oral report about administration, membership, EMS, training, wildland, apparatus and equipment, responses, and transports was given.

A motion by Commissioner Bickett and seconded to surplus aged turnout gear was carried. Consideration will be given to the cadet program to receive some of the turnout gear.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING: General discussion.

GOOD OF THE ORDER: General discussion.

LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary
None

ADJOURNED: The motion by Commissioner Bickett and seconded to adjourn the meeting was carried. The meeting was adjourned at 1902 hours.

The next Regular District Meeting is scheduled for Thursday, August 8, 2024, at 1800 hours. Thurston County Fire Commissioners' Association meeting is scheduled for Tuesday, July 16, 2024, at 1800 hours.

Attested to on August 8, 2024.

By: 
Commissioner Harry W. Miller

By: 
Commissioner Gerald L. Bickett

By: 
Commissioner Diana Anaya McMaster

By: 
District Secretary Helen Heywood-Mang