



# BALD HILLS FIRE PROTECTION DISTRICT 17

## Minutes of the Regular Hybrid Meeting of the

### Board of Fire Commissioners

August 8, 2024

At 1805 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1: Commissioners Harry Miller, Gerald Bickett, Diana McMaster, Fire Chief Mark Gregory, District Secretary Helen Heywood-Mang, and Captain Mark Edwards. Attending virtually were members Robert Torrey and Lt. David Kleiss-Marvin.

AGENDA: The motion by Commissioner Bickett and seconded to approve the agenda was carried unanimously.

MINUTES: The motion by Commissioner Bickett and seconded to approve the minutes of July 11, 2024, was carried unanimously, and the minutes were signed.

PUBLIC COMMENT: None

#### FIREFIGHTERS' ASSOCIATION REPORT:

Monthly meeting: A general discussion was held.

Cadet Program: A general discussion was held.

#### OLD BUSINESS

Facilities – Commissioner Miller, POC  
A general discussion was held.

Public Relations - A general discussion was held.

#### Policy Review – Chief's Choice – All

Policy #4.5.2 *Apparatus Outfitting Revision 1* was discussed. The motion by Commissioner McMaster and seconded to approve the policy was carried. Appendices with specifics will be generated and amended by the Fire Chief as needed.

#### NEW BUSINESS

None

DISTRICT SECRETARY'S REPORT - None

FINANCIAL REPORT – Account balances as of July 31, 2024, are not available yet from the county due to a new system installation.

- State of the Petty Cash Account (\$1,250 max): \$1,180.00
- Expense Fund (#6770) \$

Approval of Vouchers #240801001 - 240801019 = Total \$28,244.25

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$15,018.07

Payroll Taxes: \$4,689.71

Retirement: \$2,535.88

The motion by Commissioner Bickett and seconded to approve the vouchers and electronic funds transfers was carried and the documents were signed.

- Reserve Fund (#6773) \$
- Suppression Apparatus Fund (#6775) \$
- Land and Facilities Fund (#6776) \$
- Equipment Replacement (#6777) \$

CHIEF'S REPORT: An oral report about administration, membership, EMS, training, wildland, apparatus and equipment, responses, and transports was given.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING: General discussion.

GOOD OF THE ORDER: General discussion.

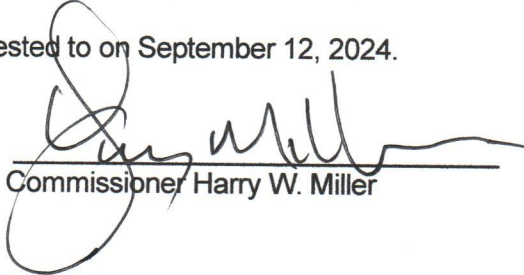
LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary  
None

ADJOURNED: The motion by Commissioner McMaster and seconded to adjourn the meeting was carried. The meeting was adjourned at 1915 hours.

The next Regular District Meeting is scheduled for Thursday, September 12, 2024, at 1800 hours. Thurston County Fire Commissioners' Association meeting is scheduled for Tuesday, August 20, 2024, at 1800 hours.

Attested to on September 12, 2024.

By:

  
\_\_\_\_\_  
Commissioner Harry W. Miller

By:

  
\_\_\_\_\_  
Commissioner Gerald L. Bickett

By:

\_\_\_\_\_  
Commissioner Diana Anaya McMaster

By:

  
\_\_\_\_\_  
District Secretary Helen Heywood-Mang