



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Hybrid Meeting of the

Board of Fire Commissioners

January 9, 2025

At 1804 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1 were Commissioners Harry Miller and Gerald Bickett, Fire Chief Mark Gregory, District Secretaries Amanda Stygar and Helen Heywood-Mang, Captain Mark Edwards, Lieutenant David Kleiss-Marvin. Virtual attendance by Commissioner Diana McMaster and Robert Torrey.

AGENDA: The motion by Commissioner Bickett and seconded to amend the agenda to add BLS Contract was carried.

MINUTES: The motion by Commissioner Bickett and seconded to approve the minutes of December 13, 2024, and December 23, 2024, was carried, and the minutes were signed.

PUBLIC COMMENT: None

FIREFIGHTERS' ASSOCIATION REPORT:

Monthly meeting - A general discussion was held.

Cadet Program - A general discussion was held.

OLD BUSINESS

Facilities – Commissioner Miller, POC

A general discussion was held that included a discussion about fixing the office generator connection and installing a carport for the residence.

Public Relations – A general discussion was held that included a discussion about the Santa Run and the Polar Plunge activities.

Policy Review – Chief's Choice – All

A motion by Commissioner Bickett and seconded to approve Policy # 6.2.5 *Accident Reporting* was carried.

BLS Contract – Commissioner McMaster

A general discussion was held.

NEW BUSINESS

No new business

DISTRICT SECRETARY'S REPORT

A discussion was held regarding the board's position on accumulating excess comp time. A motion by Commissioner McMaster and seconded to pay the excess 2024 comp time earned by the fire chief and the captain was carried.

A motion by Commissioner Bickett and seconded to approve *Resolution # 25-01-01 Change in Access and Management of Petty Cash Account* and *Resolution #25-01-02 Fund Transfer Authorization* was carried. The resolutions were signed.

FINANCIAL

State of the Petty Cash Account (\$1,250 max): \$1,250.00

- Expense Fund (#6770) \$451,826.36

Approval of Vouchers #250101001 - 250101043 = Total \$36,672.71

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$20,293.67

Payroll Taxes: \$9,031.85

Retirement: \$2,736.70

- Reserve Fund (#6773) \$119,598.98
- Suppression Apparatus Fund (#6775) \$94,771.83
- Land and Facilities Fund (#6776) \$466,779.84
- Equipment Replacement (#6777) \$124,033.27

CHIEF'S REPORT: An oral report about administration, membership, EMS, training, wildland, apparatus and equipment, and responses was given.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING

General discussion held.

GOOD OF THE ORDER: General discussion held.

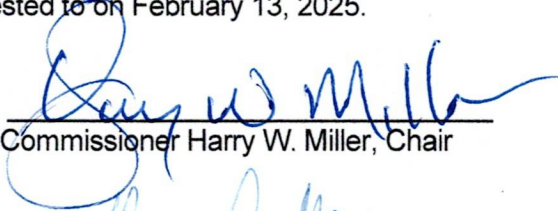
LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary


No business.

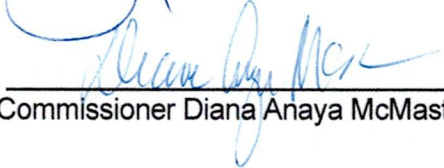
ADJOURNED: The motion by Commissioner McMaster and seconded to adjourn the meeting was carried. The meeting was adjourned at 1907 hours.

The next Regular District Meeting is scheduled for Thursday, February 13, 2025, at 1800 hours. Thurston County Fire Commissioners' Association meeting is scheduled for Tuesday, January 21, 2025, at 1800 hours.

Attested to on February 13, 2025.

By: 
Commissioner Harry W. Miller, Chair

By: 
Commissioner Gerald L. Bickett

By: 
Commissioner Diana Anaya McMaster

By: 
District Secretary Amanda Stygar