



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Hybrid Meeting of the

Board of Fire Commissioners

March 13, 2025

At 1812 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1 were Commissioners Harry Miller, Gerald Bickett and Diana McMaster, Fire Chief Mark Gregory, Captain Mark Edwards, District Secretary Amanda Stygar. Call-in attendance by Mark Abbott.

AGENDA: The motion by Commissioner Miller and seconded to approve the agenda was carried.

MINUTES: The motion by Commissioner Miller and seconded to approve the minutes of February 13, 2025, was carried, and the minutes were signed.

PUBLIC COMMENT: None

FIREFIGHTERS' ASSOCIATION REPORT:

Monthly meeting - A general discussion was held.

Cadet Program - A general discussion ensued regarding the cadet program. Mark Abbott provided a presentation and a status report, which included updates on current training initiatives, identified the need for additional instructors, outlined future plans for graduating cadets and detailed program plans. The presentation also highlighted the cadet program's role in enhancing volunteer recruitment and participation.

OLD BUSINESS

Facilities – Commissioner Miller, POC
A general discussion was held.

Public Relations – A general discussion was held to include the invitation for the department to attend the Lackamas Elementary School's Festival on May 23rd. District Secretary would like to help with organizing a group to participate in this event.

Policy Review – Chief's Choice – All
The following revisions were approved, 2.4.8 Performance Evaluations.

NEW BUSINESS

A general discussion was held that included a discussion regarding the 2025 Levy Lid Lift, including the date of application. District Secretary to report back with application date in the next Commissioner's meeting. A discussion was held regarding District Secretary's contract, the contract

will be modified and agreed upon next Commissioner's meeting. General discussion regarding the Chief's upcoming performance evaluation.

DISTRICT SECRETARY'S REPORT

None

FINANCIAL

State of the Petty Cash Account (\$1,250 max): \$1,140.00

- Expense Fund (#6770) \$391,906.74

Approval of Vouchers #250301001 - 250201011 = \$18,765.96

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$15,984.60

Payroll Taxes: \$4,295.21

Retirement: \$2,527.55

- Reserve Fund (#6773) \$120,170.25
- Suppression Apparatus Fund (#6775) \$496,001.89
- Land and Facilities Fund (#6776) \$67,444.17
- Equipment Replacement (#6777) \$124,625.72

CHIEF'S REPORT: An oral report about administration, membership, EMS, training, wildland, apparatus and equipment, and responses was given.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING

General discussion held.

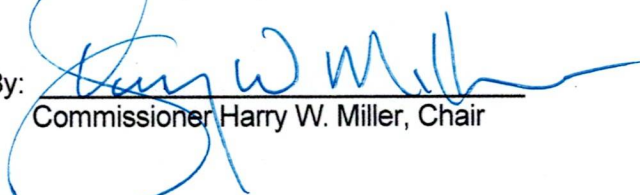
GOOD OF THE ORDER: General discussion held.

LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary

ADJOURNED: The motion by Commissioner Miller and seconded to adjourn the meeting was carried. The meeting was adjourned at 1932 hours.

The next Regular District Meeting is scheduled for Thursday, April 10, 2025, at 1800 hours. Thurston County Fire Commissioners' Association meeting is scheduled for Tuesday, March 18, 2025, at 1800 hours.

Attested to on April 10, 2025.

By: 

Commissioner Harry W. Miller, Chair

By: _____
Commissioner Diana Anaya McMaster

By: 
Commissioner Gerald L. Bickett

By: 
District Secretary Amanda Stygar