



# BALD HILLS FIRE PROTECTION DISTRICT 17

## Minutes of the Regular Hybrid Meeting of the

### Board of Fire Commissioners

April 10, 2025

At 1804 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1 were Commissioners Harry Miller, Gerald Bickett, Fire Chief Mark Gregory, Captain Mark Edwards, and District Secretary Amanda Stygar. Virtual attendance by Diana McMaster, Lt. David Kleiss-Marvin and Rob Torrey.

AGENDA: The motion by Commissioner Miller and seconded to approve the agenda was carried.

MINUTES: The motion by Commissioner Miller and seconded to approve the minutes of March 13, 2025, was carried, and the minutes were signed.

PUBLIC COMMENT: None

#### FIREFIGHTERS' ASSOCIATION REPORT:

Monthly meeting - A general discussion was held.

Cadet Program - A general discussion ensued regarding the cadet program potential participation in Muster this year.

#### OLD BUSINESS

Facilities – Commissioner Miller, POC  
A general discussion was held regarding facilities upkeep.

Public Relations – A general discussion was held.

Policy Review – Chief's Choice – All  
A general discussion was held.

#### NEW BUSINESS

The board went into executive session pursuant to RCW 42.30.110(1)(g) to review and adjust the contract of an employee. The executive session was for 20 minutes from 1821 hours until 1841. At 1841 hours the Board returned from the executive session and into the Open Public Meeting.

#### DISTRICT SECRETARY'S REPORT

District Secretary reported the District Levy Lift application date as no later than August 5<sup>th</sup>, 2025 for the November 4<sup>th</sup>, 2025 ballot. This includes the following documents, the resolution, the resolution sheet cover, explanatory statement, for and again committee appointments. A general

discussion was held regarding the Lackamas School festival participation. Review with the Board on the process of Chief's upcoming yearly evaluation.

## FINANCIAL

State of the Petty Cash Account (\$1,250 max): \$1,100.00

- Expense Fund (#6770) \$370,664.41

Approval of Vouchers #250101020 – 250401016 = \$53,506.53

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$16,010.77

Payroll Taxes: \$6,453.09

Retirement: \$2,534.32

- Reserve Fund (#6773) \$120,410.27
- Suppression Apparatus Fund (#6775) \$496,783.75
- Land and Facilities Fund (#6776) ) \$67,642.51
- Equipment Replacement (#6777) \$124,874.64

CHIEF'S REPORT: An oral report about administration, membership, EMS, training, wildland, apparatus and equipment, and responses were given. For membership we have a new applicant. EMS is going well and now a part of every Tuesday night training. Edwards is receiving Blue Card training. Wildland, the International is at H&W getting repairs. Apparatus and equipment, the hydrogen cyanide detectors have arrived and will be put in vehicles, and we are waiting for thermal imaging cameras to arrive.

## THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING

General discussion held.

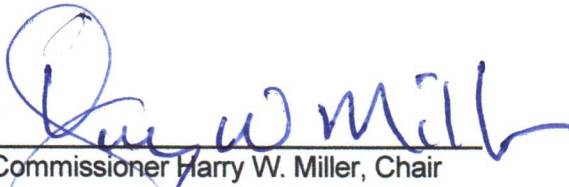
GOOD OF THE ORDER: General discussion held.

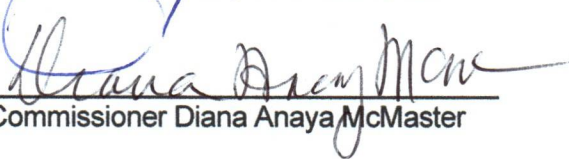
LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary


ADJOURNED: The motion by Commissioner Miller and seconded to adjourn the meeting was carried. The meeting was adjourned at 1921 hours.

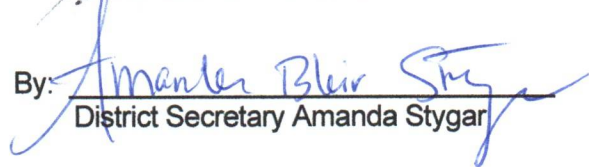
The next Regular District Meeting is scheduled for Thursday, May 8, 2025, at 1800 hours. Thurston County Fire Commissioners' Association meeting is scheduled for Tuesday, May 20, 2025, at 1800 hours.

Attested to on May 8, 2025.

By:   
Commissioner Harry W. Miller, Chair

By:   
Commissioner Diana Anaya McMaster

By:   
Commissioner Gerald L. Bickett

By:   
District Secretary Amanda Stygar