



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Hybrid Meeting of the

Board of Fire Commissioners

May 8, 2025

At 1800 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1 were Commissioners Harry Miller, Gerald Bickett and Diana McMaster, Fire Chief Mark Gregory, Captain Mark Edwards, and District Secretary Amanda Stygar. Virtual attendance by Rob Torrey. Public attendance by Robert Shelly representing General Fire Apparatus and other individuals of our community.

AGENDA: The motion by Commissioner Miller and seconded to approve the agenda was carried.

MINUTES: The motion by Commissioner Miller and seconded to approve the minutes of April 10, 2025, was carried, and the minutes were signed.

PUBLIC COMMENT: The board received public comments from three members of our community regarding concerns about roadway access to a certain residential area within the district. These individuals reported that a landowner had extended a fence line, which the landowner believes aligns with their property boundary lines. The change in fence line does reduce the width of a shared roadway that is vital for access to several homes in this neighborhood. This modification raised concerns about the ability of emergency vehicle access to the area if needed. The board and Chief acknowledged the potential issues and committed to further investigating the matter. A formal response will be provided to the residences of this area including the landowner upon completion of the review.

FIREFIGHTERS' ASSOCIATION REPORT:

Monthly meeting - A general discussion was held.

Cadet Program - A general discussion ensued regarding the cadet program's capacity continuing to remain at maximum capacity. The cadet program has been making use of Station 17-2 for their weekly trainings.

OLD BUSINESS

Facilities – Commissioner Miller, POC

A general discussion was held regarding facilities upkeep.

Public Relations – A general discussion was held.

Policy Review – Chief's Choice – All

The following policies were adopted, 3.3 Communications, 3.5.3 Operational Modes, 7.4.1 Live Fire Training.

NEW BUSINESS: Open competitive bids for a new build 3,000-gallon water tender.

Chief Gregory requested approval from the board to open the single bid that was received for the 3,000-gallon water tender. Upon motion and unanimous approval, the bid was opened. After initial review, the board agreed to allow the Chief, along with any individuals he deems appropriate to thoroughly review the bid in detail. A special meeting was scheduled for May 14, 2025, to formally accept or decline the bid based on the findings of Chief's review.

DISTRICT SECRETARY'S REPORT

None

FINANCIAL

State of the Petty Cash Account (\$1,250 max): \$1,100.00

- Expense Fund (#6770) \$377,343.37

Approval of Vouchers #250101001 – 250501021 = \$23,707.40

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$16,494.05

Payroll Taxes: \$4,878.95

Retirement: \$2,720.65

- Reserve Fund (#6773) \$120,692.57
- Suppression Apparatus Fund (#6775) \$497,795.92
- Land and Facilities Fund (#6776) \$67,847.57
- Equipment Replacement (#6777) \$125,167.40

CHIEF'S REPORT: An oral report about administration, membership, EMS, training, wildland, apparatus and equipment, and responses were given. For membership we have a new applicant and two inquiries into our residency program. For EMS we currently have three people in EMS training, and it is going very well for those members. A general discussion was held about the Black Lake Volunteer Recruit Academy and what that will entail for our new volunteers in the future.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING:

A general discussion was held regarding Commissioner Miller's attendance at the Olympia Fire C.A.R.E.S meeting regarding the opioid crisis and management in Thurston County.

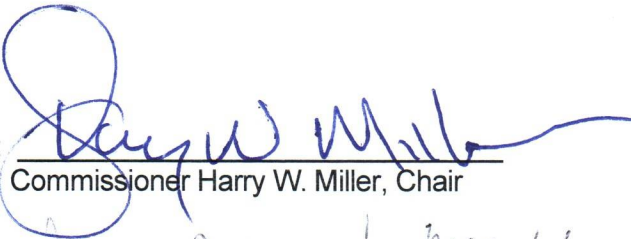
GOOD OF THE ORDER: A general was discussion held.

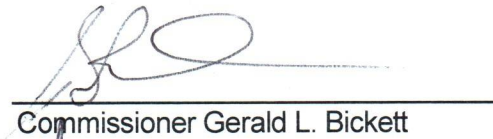
LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary

ADJOURNED: The motion by Commissioner Miller and seconded to adjourn the meeting was carried. The meeting was adjourned at 1935 hours.

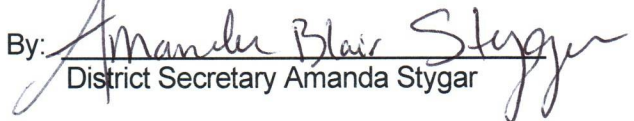
The next Regular District Meeting is scheduled for Thursday, July 10, 2025, at 1800 hours. Thurston County Fire Commissioners' Association meeting is scheduled for Tuesday, July 15, 2025, at 1800 hours.

Attested to on June 12, 2025.

By: 
Commissioner Harry W. Miller, Chair

By: 
Commissioner Gerald L. Bickett

By: 
Commissioner Diana Anaya McMaster

By: 
District Secretary Amanda Stygar