



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Hybrid Meeting of the

Board of Fire Commissioners

February 13, 2025

At 1802 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1 were Commissioners Harry Miller, Gerald Bickett and Diana McMaster, Fire Chief Mark Gregory, Captain Mark Edwards, District Secretary Amanda Stygar. Virtual attendance by Lieutenant David Kleiss-Marvin and Robert Torrey.

AGENDA: The motion by Commissioner Bickett and seconded to approve the agenda was carried.

MINUTES: The motion by Commissioner Bickett and seconded to approve the minutes of January 9, 2025, was carried, and the minutes were signed.

PUBLIC COMMENT: None

FIREFIGHTERS' ASSOCIATION REPORT:

Monthly meeting - A general discussion was held.

Cadet Program - A general discussion was held.

OLD BUSINESS

Facilities – Commissioner Miller, POC
A general discussion was held.

Public Relations – A general discussion was held that included a discussion regarding Brett Jackson memorial service.

Policy Review – Chief's Choice – All

The following policy revisions were approved, 2.3 Personnel Records, 2.4.6 Duty Rosters, 2.4.10 Volunteer Leave of Absence, and 2.4.11 Counseling and Discipline.

NEW BUSINESS

A general discussion was held that included a discussion regarding Diana McMaster Commissioner renewal and the 2025 Levy Lid Lift.

DISTRICT SECRETARY'S REPORT

None

FINANCIAL

State of the Petty Cash Account (\$1,250 max): \$1,200.00

- Expense Fund (#6770) \$413,916.63

Approval of Vouchers #250101001 - 250201020 = \$42,396.73

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$29,925.76

Payroll Taxes: \$10,320.71

Retirement: \$2,194.54

- Reserve Fund (#6773) \$119,876.30
- Suppression Apparatus Fund (#6775) \$495,224.93
- Land and Facilities Fund (#6776) \$66,146.23
- Equipment Replacement (#6777) \$124,320.87

CHIEF'S REPORT: An oral report about administration, membership, EMS, training, wildland, apparatus and equipment, and responses was given.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING

General discussion held.

GOOD OF THE ORDER: General discussion held.

LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary

Approval of annual remittance for \$2,900

Approval of invoice voucher signed 12-19-2024, for reimbursement of physicals for Misner and Lara.

ADJOURNED: The motion by Commissioner McMaster and seconded to adjourn the meeting was carried. The meeting was adjourned at 1855 hours.

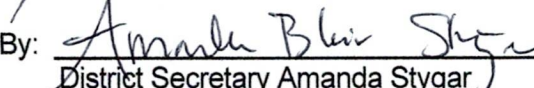
The next Regular District Meeting is scheduled for Thursday, March 13, 2025, at 1800 hours. Thurston County Fire Commissioners' Association meeting is scheduled for Tuesday, February 18, 2025, at 1800 hours.

Attested to on March 13, 2025.

By: 
Commissioner Harry W. Miller, Chair

By: 
Commissioner Diana Anaya McMaster

By: 
Commissioner Gerald L. Bickett

By: 
District Secretary Amanda Stygar