



# BALD HILLS FIRE PROTECTION DISTRICT 17

## Minutes of the Regular Hybrid Meeting of the

### Board of Fire Commissioners

June 12, 2025

At 1810 hours Commissioner Gerald Bickett called the meeting to order. Present at Station 17-1 were Commissioners Harry Miller, Gerald Bickett and Diana McMaster, Fire Chief Mark Gregory, Captain Mark Edwards, and District Secretary Amanda Stygar. Virtual attendance by Lt. David Kleiss- Marvin.

**AGENDA:** The commissioners noted that section VIII of the agenda should be addressed at our next scheduled meeting. A motion by Commissioner Bickett, seconded by Commissioner McMaster, to approve the agenda was carried.

**MINUTES:** A motion by Commissioner McMaster, seconded by Bickett, to approve the minutes of May 8, 2025 regular meeting and the May 14, 2025 special meeting was carried, and the minutes were signed.

**PUBLIC COMMENT:** None

#### FIREFIGHTERS' ASSOCIATION REPORT:

Monthly meeting - A general discussion was held.

Cadet Program – During the course of the discussion, it was reported that a cadet sustained an injury prior to arrival at the cadet program, the cadet began experiencing symptoms and medical transport was recommended. Transport services were provided by our department. The Commissioners stated that if the cadet does not have medical insurance coverage, the department will not bill for transport. District secretary was directed to verify cadet's insurance. It was noted that two cadets are graduating from high school and have expressed interest in transitioning from the cadet program to the volunteer program.

#### OLD BUSINESS

Facilities – Commissioner Miller, POC  
A general discussion was held.

Public Relations – A discussion was held regarding our dunk tank for events and staffing those events. Our participation at Lackamas Elementary for their Summer Community event was a success outreach opportunity. Members engaged with attendees and we distributed a majority of our youth engagement materials.

Policy Review – Chief's Choice – All

The following policies were adopted, 3.5.4 Entry Teams, 3.5.5 Standby Teams, 3.5.6 Backup Teams, 3.5.7 Ventilation Teams, 3.5.8 Intervention Teams, 3.5.10 Overhaul and Salvage.

NEW BUSINESS: Open competitive bids for a new build 3,000-gallon water tender.  
5 bids were received for the 3,000- gallon water tender.

Bid summaries:

SeaWestern - \$482,822, with immediate delivery.

Meridian Hughes – unable to submit a bid.

Toyne- \$484,989, with delivery set for 850 days.

Rosenbauer- \$574,302, with delivery set for 660 days.

Midwest Fire - \$444,348, with delivery set for 560 days.

After initial review, the board agreed to allow the Chief, along with any individuals he deems appropriate, to thoroughly review the bids in detail. The results of these reviews will be discussed during the next regular meeting scheduled for July 10, 2025, and the Commissioners will formally accept or decline the bids based on the findings of Chief's review.

EXECUTIVE SESSION

The executive session agenda item has been postponed and will be addressed at the next regular meeting.

DISTRICT SECRETARY'S REPORT

None

FINANCIAL

State of the Petty Cash Account (\$1,250 max): \$1,100.00

- Expense Fund (#6770) \$698,573.68

Approval of Vouchers #250601001– 250601023 = \$31,082.99

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$16,615.11

Payroll Taxes: \$4,890.49

Retirement: \$2,720.65

- Reserve Fund (#6773) \$121,046.34
- Suppression Apparatus Fund (#6775) \$499,136.88
- Land and Facilities Fund (#6776) \$68,082.46
- Equipment Replacement (#6777) \$125,534.29

CHIEF'S REPORT: An oral report about administration, membership, EMS, training, wildland, apparatus and equipment, and responses were given. EMS we have three people graduating EMS training this month. A training survey was conducted to see what the members thought of the training

that they are receiving, further analysis from Captain Edwards and Chief Gregory will further expand the functionality of training opportunities and overall the survey was a success.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING:

A general discussion was held.

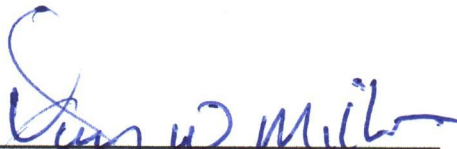
GOOD OF THE ORDER: A general was discussion held.

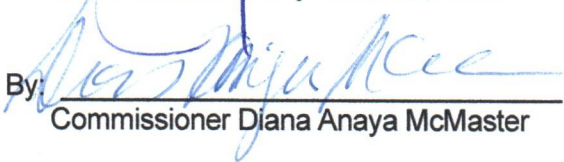
LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary

ADJOURNED: The motion by Commissioner Miller and seconded to adjourn the meeting was carried. The meeting was adjourned at 1928 hours.

The next Regular District Meeting is scheduled for Thursday, July 10, 2025, at 1800 hours. Thurston County Fire Commissioners' Association meeting is scheduled for Tuesday, July 15, 2025, at 1800 hours.

Attested to on July 10, 2025.

By:   
Commissioner Harry W. Miller, Chair

By:   
Commissioner Diana Anaya McMaster

By:   
Commissioner Gerald L. Bickett

By:   
District Secretary Amanda Stygar