



BALD HILLS FIRE PROTECTION DISTRICT 17

Minutes of the Regular Hybrid Meeting of the

Board of Fire Commissioners

September 11, 2025

At 1805 hours Commissioner Miller called the meeting to order. Present at Station 17-1 were Commissioners Harry Miller and Diana McMaster, Fire Chief Mark Gregory, Captain Mark Edwards and District Secretary Amanda Stygar. Virtual attendance by Commissioner Gerald Bickett, Lt. David Kleiss-Marvin and Rob Torrey.

AGENDA: The motion by Commissioner McMaster seconded by Commissioner Bickett, to approve the agenda was carried.

MINUTES: A motion by Commissioner Miller, seconded by Bickett, to approve the minutes of August 14, 2025 minutes. The motion was carried, and the minutes were signed.

PUBLIC COMMENT: None

FIREFIGHTERS' ASSOCIATION REPORT:

Monthly meeting - A general discussion was held.

Cadet Program - A general discussion was held.

OLD BUSINESS

Facilities - Commissioner Miller, POC
A general discussion was held.

Public Relations -

Cougar Mountain roads and water annual meeting is coming up and there will be talk of the upcoming levy. Sometime in October is the Singletree annual meeting and we hope to discuss the levy at that time.

Policy Review - Chief's Choice - All
No policies were reviewed during this meeting.

NEW BUSINESS:

None.

DISTRICT SECRETARY'S REPORT

The District Secretary reported that we will be at Lackamas school on October 8th for fire prevention week.

The district received a large-scale public records request covering a time span of nearly five years. Due to the scope and complexity of the request we are working under the guidance of legal counsel to determine the appropriate response and process to ensure compliance with applicable laws and regulations.

The WFCA Annual Conference is scheduled for October. Lodging accommodations have been reserved, and the Snure seminar has also been booked. Further agenda and conference details will be provided at the next regular meeting in October.

FINANCIAL

State of the Petty Cash Account (\$1,250 max): \$1,100.00

- Expense Fund (#6770) \$429,098.38

Approval of Vouchers #250901001– 250901013 = \$22,418.38

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$16,073.43

Payroll Taxes: \$4,779.41

Retirement: \$2,499.40

- Reserve Fund (#6773) \$122,049.90
- Suppression Apparatus Fund (#6775) \$102,520.84
- Land and Facilities Fund (#6776) \$68,688.03
- Equipment Replacement (#6777) \$126,575.06

CHIEF'S REPORT:

The Chief reported that we are currently awaiting the completion of a physical evaluation for a new volunteer applicant. Year-to-date EMS call volume has exceeded 100 calls, with an above average number already received this month. The Chief is implementing organizational changes by assigning new section leaders to duty sections. New stroke response protocols are being released and further details will follow. The district may be receiving a new ambulance from Medic One in 2026, pending final confirmation and availability. Upcoming training includes a Firefighter 2 class and skills days scheduled for the end of October.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING:

A general discussion was held.

GOOD OF THE ORDER:

A general discussion was held.

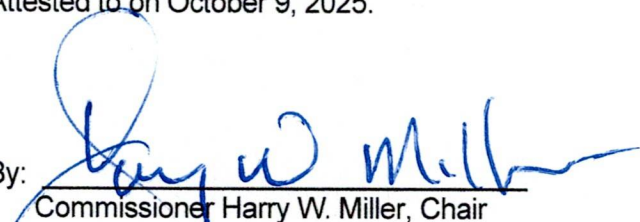
LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary

ADJOURNED: The motion by Commissioner McMaster and seconded by Bickett to adjourn the meeting was carried. The meeting was adjourned at 1852 hours.

The next Regular District Meeting is scheduled for Thursday, October 9, 2025, at 1800 hours. Thurston County Fire Commissioners' Association meeting is scheduled for Tuesday, October 21, 2025, at 1800 hours.

Attested to on October 9, 2025.

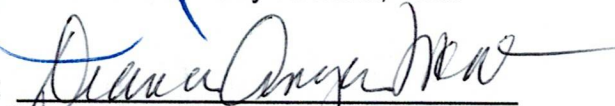
By:


Commissioner Harry W. Miller, Chair

By:


Commissioner Gerald L. Bickett

By:


Commissioner Diana Anaya McMaster

By:


District Secretary Amanda Stygar