

Minutes of the Regular Hybrid Meeting of the

Board of Fire Commissioners

October 9, 2025

At 1800 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1 were Commissioners Harry Miller, Diana McMaster and Gerald Bickett, Fire Chief Mark Gregory, District Secretary Amanda Stygar, Captain Mark Edwards, and Lieutenant David Kleiss-Marvin. Virtual attendance by Senior Cadet Advisor Mark Abbott and Ryan Parsons.

AGENDA: The motion by Commissioner Bickett and seconded by Commissioner McMaster.

MINUTES: The motion by Commissioner McMaster and seconded by Commissioner Bickett to approve the minutes of September 11, 2025 was carried, and the minutes were signed.

PUBLIC COMMENT: None

FIREFIGHTERS' ASSOCIATION REPORT:

Monthly meeting - A general discussion was held.

Cadet Program - A general discussion was held.

OLD BUSINESS

Facilities – Commissioner Miller, POC

A general discussion was held that included a discussion about the necessity of canopy for the residence that would provide shelter department vehicles and the dunk tank. Commissioner Harry Miller is looking into the bidding process.

Public Relations – A general discussion was held that included a discussion about Yelm High School's job program event. Commissioner Bickett stated an interest from high school students in the cadet program.

Policy Review – Chief's Choice – All

No policies to review at this time.

NEW BUSINESS

A general discussion was held regarding ADA website compliance.

DISTRICT SECRETARY'S REPORT

A discussion was held regarding Lackamas fire prevention event. This year the school asked for grades 1-3 to attend. It was a successful event with positive feedback. We are expecting to have all grades in attendance next year.

The SAO audit for years 2022-2024 will start in the end October.

Our major public records request has resubmitted a new request for a narrowed scope of records.

A general discussion was held regarding the WFCA conference later this month.

Tractor Supply would like us to attend the Hometown Heros event Saturday November 1st. We have a few volunteers that will be able to attend.

FINANCIAL

State of the Petty Cash Account (\$1,250 max): \$1,100.00

- Expense Fund (#6770) \$400,347.74

Approval of Vouchers #2501001001 - 2501001012 = Total \$23,766.63

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$15,983.61

Payroll Taxes: \$7,012.33

Retirement: \$2,488.89

A motion by Commissioner Bickett and seconded by Commissioner McMaster to approve the vouchers and electronic funds transfers was carried and the documents were signed.

- Reserve Fund (#6773) \$122,352.32
- Suppression Apparatus Fund (#6775) \$103,076.98
- Land and Facilities Fund (#6776) \$68,861.99
- Equipment Replacement (#6777) \$126,888.69

CHIEF'S REPORT: An oral report about administration, membership, EMS, training, wildland, apparatus and equipment, and responses was given.

THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING
General discussion held.

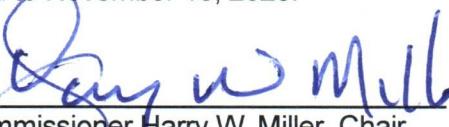
GOOD OF THE ORDER: General discussion held.

LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary
No business.

ADJOURNED: The motion by Commissioner McMaster and seconded by Commissioner Bickett to adjourn the meeting was carried. The meeting was adjourned at 1916 hours.

The next Regular District Meeting is scheduled for Thursday, November 13, 2025, at 1800 hours. Thurston County Fire Commissioners' Association meeting is scheduled for Tuesday, November 18, 2025, at 1800 hours.

Attested to November 13, 2025.

By: 
Commissioner Harry W. Miller, Chair

By: 
Commissioner Gerald L. Bickett

By: 
Commissioner Diana Anaya McMaster

By: 
District Secretary Amanda Stygar