

## Minutes of the Regular Hybrid Meeting of the

### Board of Fire Commissioners

January 8, 2026

At 1800 hours Commissioner Harry Miller called the meeting to order. Present at Station 17-1 were Commissioners Harry Miller and Gerald Bickett, Fire Chief Mark Gregory, District Secretary Amanda Stygar, Captain Mark Edwards. Virtual attendance by Commissioner Diana Anaya McMaster and Lieutenant David Kliess-Marvin.

AGENDA: The motion by Commissioner Bickett and seconded by Commissioner McMaster.

MINUTES: The motion by Commissioner McMaster and seconded by Commissioner Bickett to approve the minutes of September 11, 2025 was carried, and the minutes were signed.

PUBLIC COMMENT: None

#### FIREFIGHTERS' ASSOCIATION REPORT:

Monthly meeting - A general discussion was held.

Cadet Program - A general discussion was held.

#### OLD BUSINESS

Facilities – Commissioner Miller, POC  
A general discussion was held.

Public Relations – A general discussion was held that included a discussion about Cougar Mountain Water Association using our facilities for their annual meeting.

Policy Review – Chief's Choice – All  
Review and acceptance of 2.4.7 Appendix A – Volunteer Points, Modifiers, and Stipends Letter.

#### NEW BUSINESS

Commissioners Harry Miller and Gerald Bickett are planning to attend Legislative Day on the 29<sup>th</sup> of January.

#### DISTRICT SECRETARY'S REPORT

A discussion was held regarding yearly compensatory time payouts for Chief and Captain.

Our next steps in ADA compliance for our website are to legally understand the retention policies for the agendas and meeting minutes on the website. The District Secretary has been tasked to find out and report back at the next meeting.

Public records request is completed and awaiting for payment by the requestor for document copy fees before releasing the documents.

Outstanding 2024 warrants were voided. Additionally, one warrant was voided for 02/18/2025 that was not received by the vendor and was paid via department credit card.

## FINANCIAL

State of the Petty Cash Account (\$1,250 max): \$1,100.00

- Expense Fund (#6770) \$554,662.17

Approval of Vouchers #260101018 - 260102001 = Total \$76,911.17

Approval of Electronic Funds Transfer Notifications for payment of:

Direct deposit of payroll \$22,621.76

Payroll Taxes: \$9,574.29

Retirement: \$2,723.19

- Reserve Fund (#6773) \$123,391.51
- Fire Suppression Apparatus Fund (#6775) \$104,357.80
- Land and Facilities Fund (#6776) \$69,451.92
- Equipment Replacement (#6777) \$127,966.41

CHIEF'S REPORT: An oral report about administration, membership, EMS, training, wildland, and responses was given.

EMS updates: potentially four of our volunteers will be enrolled in EMS school. We are not allowing AI usage with any electronic documentation. We have successfully renewed our license from Department of Health.

Apparatus and Equipment: parts for our ambulance are in transit and the mechanic will begin working as soon as parts are received. We are currently fourth on the waiting list for an ambulance from Medic One. Decals are going to be applied to our new water tender.

## THURSTON COUNTY FIRE COMMISSIONERS' ASSOCIATION MEETING

General discussion held.

GOOD OF THE ORDER: General discussion held.

## LOCAL BOARD OF VOLUNTEER FIREFIGHTERS MEETING – District Secretary

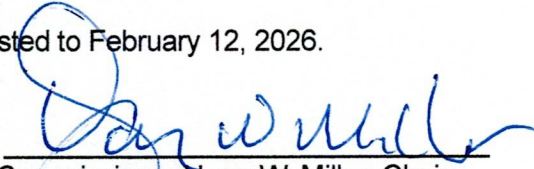
No business.

ADJOURNED: The motion by Commissioner Bickett and seconded by Commissioner McMaster to adjourn the meeting was carried. The meeting was adjourned at 1838 hours.

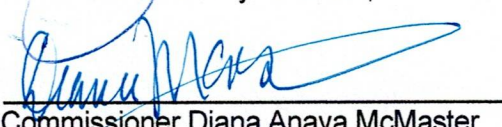
The next Regular District Meeting is scheduled for Thursday, February 12, 2026, at 1800 hours. Thurston County Fire Commissioners' Association meeting is scheduled for Tuesday, February 17, 2025, at 1800 hours.

Attested to February 12, 2026.

By:

  
Commissioner Harry W. Miller, Chair

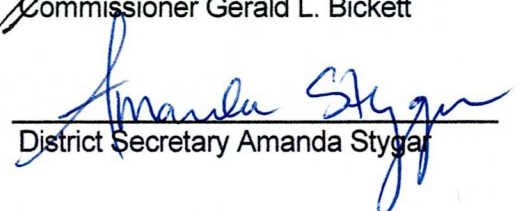
By:

  
Commissioner Diana Anaya McMaster

By:

  
Commissioner Gerald L. Bickett

By:

  
District Secretary Amanda Stygar